**ORWELL TOWN BOARD**

**Regular Meeting**

**Orwell Town Hall**

**January 9, 2024**

**6:00PM**

Members Present:

Supervisor William Potter

Council members: Ryan Jones, David Lake, Jessica Steele, William Garvin

Also Present:

Highway Superintendent-Jon Roser

Oswego County Legislator-Herb Yerdon

CEO-John Howland

Water Board-David Potter

NOCA Representative-Bob Trainham

Tug Hill Commission Representative-Paul Baxter

Town Clerk-Amber Garvin

Public present-Shirley Downes, Jim Condon

Supervisor Potter opened the regular meeting at 6:20 PM.

**REPORTS:**

A) Water Operator Eric Pappa did not attend.

B) CEO John Howland submitted his 2024 annual report. 39 permits were issued for a total of $3,108.00.

C) Highway Superintendent Jon Roser gave his report. The 2021 plow truck had a noise in the transmission. It went to the repair shop and metal shavings were found in the oil. Rebuilding the transmission will be faster than buying a new one. It is estimated to take years to receive a new one.

D) Oswego County Legislator Herb Yerdon submitted an Oswego County summary of budgets, 2025 Legislative meeting calendar, and an Oswego County Legislature informational pamphlet

E) NOCA representative Bob Trainham gave his report. NOCA received 44 less calls in 2024 than in 2023. The dealer got NOCA’s new ambulance in and now needs to be outfitted with equipment. They should receive it soon. NOCA staff will be receiving training next week on the new life packs.

F) Tug Hill Representative Paul Baxter read Heidi’s report as written.

**DISCUSSION: The phone number for the Town of Orwell Offices has changed. 315-634-2246.**

1. Water Project change order #2

-A motion was made by Councilman David Lake and seconded by Councilman William Garvin to approve Water Project Change Order #2 (5 ayes) Motion carries.

1. Payment Application #9 Resolution #1-2025 to authorize Supervisor to sign payment application for funds to pay Edge Civil Corporation $175,219.24

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman Ryan Jones to approve Resolution #1-2025 Authorizing the Supervisor to sign payment application # 9 for the water project. (5 ayes) motion carries.

**Resolution #1-2025**

**Authorize Supervisor to sign payment application # 9 for water project.**

**Town of Orwell**

**Town Board**

**WHEREAS,** the Town of Orwell Town Board will authorize the Supervisor of the Town of Orwell to sign payment application #9 for the water improvement project.

**NOW THEREFORE BE IT RESOLVED,**  that the Town of Orwell Town Board assembled this 21st day of January 2025, in the Town of Orwell, New York, to authorize the Supervisor of the Town of Orwell to sign the payment application # 9 to pay Edge Civil Corporation $175,219.24 for work done on the water improvement project

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Councilman Ryan Jones AYE

Councilwoman Jessica Steele AYE

Councilman William Garvin AYE

Councilman David Lake AYE

Supervisor William Potter AYE

CLERK CERTIFICATION:

I, Amber Garvin, Clerk of the Town of Orwell in the County of Oswego, State of New York, do hereby certify the resolution is duly adapted by the Board Members of the Town of Orwell at an open meeting of such Board held on January 21st, 2025. In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Town this 21st day of January 2025.

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Amber Garvin, Orwell Town Clerk

1. Highway Employee Contract Teamsters Local 317- Supervisor Potter has not heard from anyone with the Teamsters Local 317 to discuss a contract.
2. NYMIR battery disconnect signatures
3. Caterpillar 950- The 3 year lease on the Town’s Caterpillar 950 loader is up. A new loader costs $372,015.00 and the Town did not budget for one. It was decided to table this.
4. Meter Pits-Per a conversation with Barton & Loguidice, the Town of Orwell must only maintain and operate the meters and meter pits for the life of the project. The Town is not responsible for replacing or repairing damages caused by the homeowner due to neglect, damage, or improper use. The homeowner is responsible to mark their pits to protect them from damage.
5. ARPA Funds Allocation (reallocation)- At the last ARPA meeting discussion was had on what to use the ARPA money for. At that meeting it was decided to use the remaining $25,000 as a down payment for the new plow truck. Due to not having a payment contract the town is unable to do that. Supervisor Potter got a quote from Jason Rossman to remodel the kitchen and bathrooms at the same time as the meeting hall remodel. To repair kitchen cabinets, tear out the old oven and put in a new one with a range where the existing range is, tear out the cupboards under the existing range, new countertops, sheetrock, and backsplash it will cost around $7,800.

The library was originally going to remodel the bathrooms with their remodel project, however due to their project being funded by grant money they were unable to remodel the bathrooms as they aren’t physically in the library. To remodel the current women’s bathroom into a unisex bathroom with new paint, new flooring, and new fixtures and to turn the men’s bathroom into a utility closet with a utility sink it will cost around $8,650.

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman Ryan Jones to approve the kitchen renovations. (5 ayes) motion carries.

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman Ryan Jones to approve the bathroom renovations. (5 ayes) motion carries.

**PUBLIC COMMENTS:** None

**CORRESPONDENCE (emailed):** Tughill Times

**Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: all are on file in the Town Clerk's Office.**

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman William Garvin to approve the Town Clerk’s report for December 2024. (5 Ayes) Motion carries.

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman David Lake to approve the Town Clerk’s annual report for 2024. (5 Ayes) Motion carries.

-A motion was made by Councilman William Garvin and seconded by Councilman David Lake to approve payment of the following claims. (5 Ayes) Motion carries.

General Fund Abstract #01 Claims # 01-18 $ 6,683.05

Highway Fund Abstract #01 Claims #01-10 $ 18,444.04

Water Fund Abstract #01 Claims #01-05 $ 4,557.63

Trust & Agency Abstract #01 Claims #01 $ 11,121.02

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman William Garvin to adjourn the meeting at 7:26 PM. (5 Ayes) Motion carries.

Submitted February 3, 2025