

ORWELL TOWN BOARD
Regular Meeting
Orwell Town Hall
December 10, 2024
6:00 PM

Members Present:
Supervisor: William Potter
Council members: David Lake, William Garvin, Ryan Jones
Also Present:
Highway Superintendent-Jon Roser
CEO- John Howland
Tug Hill Commission Representative-Heidi Tompkins
Town Clerk-Amber Garvin
Public present-Shirley Downes, Jim Condon, Neil Hauer

Supervisor Potter opened the regular meeting at 6:00 PM with the Pledge of Allegiance.

REPORTS:

A) Water Operator Eric Pappa did not attend.

B) CEO John Howland had no permits issued.

C) Highway Superintendent Jon Roser gave his report. The overhead doors have had their weather stripping replaced, and the second part of CHIPS has been approved and the Town should receive payment by late December.

D) Oswego County Legislator Herb Yerdon did not attend. He left a Salmon River fishing map and information about lithium-ion batteries with the Town Clerk.

E) NOCA representative Bob Trainham did not attend.

F) Tug Hill Representative Heidi Tompkins read her report as written.

DISCUSSION: The phone number for the Town of Orwell Offices has changed. 315-634-2246.

A. Water Project Payment Application #8 Resolution #21-2024 to authorize Supervisor to sign payment application for funds to pay Edge Civil Corporation \$158,324.19

-A motion was made by Councilman Ryan Jones and seconded by Councilman David Lake to approve Resolution #21-2024 Authorizing the Supervisor to sign payment application # 8 for the water project. (4 ayes) motion carries.

Resolution #21-2024
Authorize Supervisor to sign payment application # 8 for water project.
Town of Orwell
Town Board

WHEREAS, the Town of Orwell Town Board will authorize the Supervisor of the Town of Orwell to sign payment application #8 for the water improvement project.

NOW THEREFORE BE IT RESOLVED, that the Town of Orwell Town Board assembled this 10th day of December 2024, in the Town of Orwell, New York, to authorize the Supervisor of the Town of Orwell to sign the payment application # 8 to pay Edge Civil Corporation \$158,324.19 for work done on the water improvement project

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Councilman Ryan Jones	AYE
Councilwoman Jessica Steele	ABSENT
Councilman William Garvin	AYE
Councilman David Lake	AYE
Supervisor William Potter	AYE

CLERK CERTIFICATION:

I, Amber Garvin, Clerk of the Town of Orwell in the County of Oswego, State of New York, do hereby certify the resolution is duly adapted by the Board Members of the Town of Orwell at an open meeting of such Board held on December 10th, 2024. In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Town this 10th day of December 2024.

Amber Garvin, Orwell Town Clerk

B. Highway Employee Contract Teamsters

Supervisor Potter has reviewed contracts from other towns who are in the Teamsters Union, and they are similar to what the contract with the Town of Orwell Highway Department is now. Councilman Garvin asked if the Highway department had researched other Unions and Neil Hauer, a Town Highway employee, answered yes, they had and the Local 317 is the most favored.

-A motion was made by Councilman Ryan Jones and seconded by Councilman David Lake to approve the Town of Orwell to recognize the Teamsters Union Local 317 to represent the Town of Orwell Highway employees. (4 ayes) motion carries.

Supervisor Potter and Councilman Ryan Jones will negotiate with the Teamsters.

C. ARPA Funds allocation

At the last ARPA meeting around \$30,000 was approved to be spent on replacing the windows in the main hall, remodeling the downstairs bathroom making it ADA compliant, new tables and chairs for the main hall, new refrigerator for the kitchen, shelving for the Archives room, and replacing the fire exit door. That leaves around \$50,000 left that needs to be allocated by 12/31/2024. Supervisor Potter emailed AOT after the last ARPA meeting and asked if the suggestions made at that meeting were eligible to be funded with ARPA funds. The suggestions that are eligible to use ARPA funds on are sponsoring classes for NOCA, a generator for the Town Hall building, remodeling the main hall, and putting a down payment on the new snowplow that is under contract for 2025. Supervisor Potter has been in contact with FEMA and there may be funds through them to cover the generator. Supervisor Potter proposes the Town use \$4,800 of ARPA funds to sponsor four students at CITI BOCES for the NOCA program, \$15,900 of ARPA funds to remodel the main hall, and use the remaining funds for a down payment on the new 2025 snowplow.

-A motion was made by Councilman William Garvin and seconded by Councilman Ryan Jones to approve remodeling the main hall for the cost of \$15,900. (4 ayes) motion carries.

-A motion was made by Councilman Ryan Jones and seconded by Councilman Daid Lake to approve sponsoring four students at CITI BOCES for NOCA for the cost of \$4,800. (4 ayes) motion carries.

-A motion was made by Councilman William Garvin and seconded by Councilman Ryan Jones to approve spending the remaining ARPA funds balance of around \$25,000-\$29,000 for a downpayment on the contracted 2025 snowplow. (4 ayes) motion carries.

PUBLIC COMMENTS: Shirley wished everyone a Merry Christmas, thanked everyone for their services, and thanked the Highway guys for doing a great job plowing.

CORRESPONDENCE: Tughill Times emailed

Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: all are on file in the Town Clerk's Office.

-A motion was made by Councilman Ryan Jones and seconded by Councilman William Garvin to approve the October 22, 2024; budget workshop meeting minutes. (4 Ayes) Motion carries.

-A motion was made by Councilman Ryan Jones and seconded by Councilman William Garvin to approve the October 29, 2024; budget workshop meeting minutes. (4 Ayes) Motion carries.

-A motion was made by Councilman David Lake and seconded by Councilman William Garvin to approve the November 12, 2024; Regular meeting minutes. (4 Ayes) Motion carries.

-A motion was made by Councilman Ryan Jones and seconded by Councilman William Garvin to approve the November 14, 2024; ARPA funding meeting minutes. (4 Ayes) Motion carries.

- A motion was made by Councilman William Garvin and seconded by Councilman David Lake to approve the Town Clerk's report for November 2024. (4 Ayes) Motion carries.

-A motion was made by Councilman William Garvin and seconded by Councilman David Lake to approve payment of the following claims. (4 Ayes) Motion carries.

General Fund Abstract #12	Claims #156-175	\$ 9,051.88
Highway Fund Abstract #12	Claims #115-119	\$ 9,042.07
Water Fund Abstract #12	Claims #59-63	\$ 153,506.25
Trust & Agency Abstract #12	Claims #44 & 45	\$ 70,862.62

-A motion was made by Councilman Ryan Jones and seconded by Councilman William Garvin to adjourn the meeting at 6:50 PM. (4 Ayes) Motion carries.

Submitted December 17, 2024