

**ORWELL TOWN BOARD**  
**Regular Meeting**  
**Orwell Town Hall**  
**June 13<sup>th</sup>, 2023**  
**7:00PM**

Members Present:  
Supervisor William Potter  
Council members: William Garvin, David Lake, Ryan Jones, Jessica Steele  
Also Present:  
Highway Superintendent-Doug Henry  
Oswego County Legislator-Herb Yerdon  
CEO- John Howland  
Asst. Water Operator-Mike Pappa  
NOCA Representative-Bob Trainham  
Tug Hill Commission Representative-Paul Baxter  
Barton & Loguidice-David Powers  
Town Clerk-Amber Wilson  
Public present-Shirley Downes, Robert Martin, Warren VanRy

Supervisor Potter opened the regular meeting at 7:00 PM with the Pledge of Allegiance.

**REPORTS:**

A) Assistant Water Operator Mike Pappa gave his report. Usage is around 17,000 gallons/day. The nitrate test came back, and the levels are still good.

B) CEO John Howland submitted a list of building permits for the month of May. Mr. Howland also mentioned the properties that were brought to his attention as violating the Town's junk law still have time to clean up.

C) Highway Superintendent Henry went over the bills and repairs and maintenance costs for the month of May. Stone Quarry Drive was paved on Monday June 12<sup>th</sup>, Lester Road was paved Tuesday June 13<sup>th</sup>, and both are scheduled to be sealed Wednesday June 14<sup>th</sup> weather permitting. Wart Road is next to be paved weather permitting. The town of Sandy Creek is selling their self-propelled broom. The Town of Orwell's broom is a 40-year-old tow behind, has been through a fire, been driven on top of, and needs a new motor. Superintendent Henry ordered a new motor for it; however, it won't be here until mid-August. Superintendent Henry would like to enter an intermunicipal agreement with the Town of Boylston and purchase the broom the Town of Sandy Creek is selling.

- A motion was made by Councilwoman Jessica Steele and seconded by Councilman David Lake to approve Resolution #7-2023 agreement to purchase the Town of Sandy Creek's broom with the Town of Boylston. (5 ayes) motion carries.

**Resolution #7-2023**  
**Approval to purchase a broom with the Town of Boylston**  
**Town of Orwell**  
**Town Board**  
**June 13<sup>th</sup> 2023**

**WHEREAS**, the Town of Orwell Town Board will approve the purchase of the Town of Sandy Creek's broom with an intermunicipal agreement with the Town of Boylston

**NOW THEREFORE BE IT RESOLVED**, that the Town of Orwell Town Board assembled this 13<sup>th</sup> day of June, 2023, in the Town of Orwell, New York, to approve the purchase of the Town of Sandy Creek's broom with an intermunicipal agreement with the town of Boylston

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Councilman David Lake	AYE
Councilwoman Jessica Steele	AYE
Councilman William Garvin	AYE
Councilman Ryan Jones	AYE
Supervisor William Potter	AYE

**CLERK CERTIFICATION:**

I, Amber Wilson, Clerk of the Town of Orwell in the County of Oswego, State of New York, do hereby certify the resolution is duly adapted by the Board Members of the Town of Orwell at an open meeting of such Board held on June 13<sup>th</sup>, 2023.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Town this 13<sup>th</sup> day of June 2023.

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Amber Wilson  
Orwell Town Clerk

D) Oswego County Legislator Herb Yerdon gave his report. All informational packets are on file in the Town Clerk's office.

- The Oswego County Division of Mental Hygiene is asking residents with mental health disorders, developmental disabilities, or a substance use disorder to complete a short survey about their transportation needs after regular business hours. Go to <https://www.surveymonkey.com/r/OCMHYGAFTERHOURStransportationSurvey2023> or call 315-963-5361 to have a hard copy mailed to you.
- Copies of the Access Oswego Oswego County Public Transit schedule are available in the Town Clerk's office.
- Farmers' Market coupons are now available for veterans. For more information call 315-591-9100
- Leadership Oswego County Youth is accepting applications from Oswego County high school students who are interested in developing their leadership skills. The application deadline is Sunday, June 25<sup>th</sup>. To apply online: <https://zfrmz.com/XQe8KYVvmFkcQX3WVvj3>

E) NOCA representative Bob Trainham gave his report. NOCA is 10 calls ahead of last year at this time. They are still in need of personnel.

F) Tug Hill Representative Paul Baxter read his report as written.

## **DISCUSSION:**

A. Water Project Land Acquisition Update- David Powers from Barton & Loguidice recapped the last couple of months. The Town of Richland Zoning Board approved a variance for a half-acre (on the Pappa property), however the Town of Richland posed concerns with the pump house being on the Pappa property. The Town of Richland is concerned with water lines crossing the main that was installed in 2019. They insisted the Town of Orwell pursue a property that wouldn't possibly put the water main in danger. The only property available is Mr. and Mrs. Oliver's at 2503 County Route 2 Richland. During the original canvas they did not respond, and a follow-up was needed. The Oliver's have agreed to sell half an acre to the Town of Orwell for \$18,000. Eric Pappa called Supervisor Potter Tuesday morning to officially withdraw his property from consideration for the water project.

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman David Lake to approve Resolution #7-2023 Approval of signing contract of sale. (5 ayes) motion carries.

**Resolution #7-2023**  
**Approval of signing contract of sale**  
**Town of Orwell**  
**Town Board**  
**June 13<sup>th</sup> 2023**

**WHEREAS**, the Town of Orwell Town Board will approve the signing of the following contract:

Contract of sale between: Purchaser: Town of Orwell, 1999 County Route 2, Orwell, NY 13426;  
and  
Seller: William Oliver and Kathryn Oliver, 2503 County Route 2, Richland, NY 13144

**NOW THEREFORE BE IT RESOLVED**, that the Town of Orwell Town Board assembled this 13<sup>th</sup> day of June, 2023, in the Town of Orwell, New York, to approve the signing of the contract

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Councilman David Lake	AYE
Councilwoman Jessica Steele	AYE
Councilman William Garvin	AYE
Councilman Ryan Jones	AYE
Supervisor William Potter	AYE

**CLERK CERTIFICATION:**

I, Amber Wilson, Clerk of the Town of Orwell in the County of Oswego, State of New York, do hereby certify the resolution is duly adapted by the Board Members of the Town of Orwell at an open meeting of such Board held on June 13<sup>th</sup>, 2023.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Town this 13<sup>th</sup> day of June 2023.

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Amber Wilson  
Orwell Town Clerk

B. RFP (Lester Road clean up)- The Town of Orwell received one bid for clean up from Coffin's Gravel & Excavating. The contract states that they will clean up the property along the creek and roadway to the property line around the mobile homes, load and haul old tires, garbage, boats, and wood to the Oswego County landfill for the price of \$48,800.00. Clean up will exclude anything that is in the homes and garage. CEO John Howland commented that he also asked Coffin's to clean what is in the lean-to on the side of the garage. Robert Martin, who owns the abutting property gives permission for Coffin's to use his roadway and only asks that if they cross the creek and damage the culvert, they will repair it.

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman Ryan Jones to approve Resolution #9-2023 accepting Coffin's Gravel and Excavating bid. (5 ayes) motion carries.

**Resolution #9-2023**  
**Accepting Coffin's Gravel & Excavating bid**  
**Town of Orwell**  
**Town Board**  
**June 13<sup>th</sup> 2023**

**WHEREAS**, the Town of Orwell Town Board will accept Coffin's Gravel & Excavating's bid of \$48,800.00 for the clean-up of 92 and 94 Lester Road with the addition of the stipulation that Coffin's Gravel and Excavating will repair the culvert in the creek should they damage it

**NOW THEREFORE BE IT RESOLVED**, that the Town of Orwell Town Board assembled this 13<sup>th</sup> day of June, 2023, in the Town of Orwell, New York, to accept Coffin's Gravel and Excavating bid of \$48,800.00 for the clean-up of 92 and 94 Lester Road

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Councilman David Lake	AYE
Councilwoman Jessica Steele	AYE
Councilman William Garvin	AYE
Councilman Ryan Jones	AYE
Supervisor William Potter	AYE

**CLERK CERTIFICATION:**

I, Amber Wilson, Clerk of the Town of Orwell in the County of Oswego, State of New York, do hereby certify the resolution is duly adapted by the Board Members of the Town of Orwell at an open meeting of such Board held on June 13<sup>th</sup>, 2023.

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Amber Wilson  
Orwell Town Clerk

C. Sheriff's Contract RE: Speeders, etc. update- Supervisor Potter has been in contact with Lieutenant Bill Bazzell with the Oswego County Sheriff's department regarding the contract. It is being drafted by the Oswego County Sheriff's attorney and will be sent to the Town of Orwell's attorney for review before signing.

D. Summer Rec program and background checks- The Village of Lacona sent Supervisor Potter a contract to sign for the summer rec program at the Sandy Creek Central School. Upon reviewing it, Supervisor Potter noticed it did not have any verbiage regarding background checks for anyone working with children. Supervisor Potter sent the contract to the Town of Orwell's attorney and asked her to please review it and advise as he had also received an email from NYMIR about background check requirements. The Town of Orwell's attorney advised Supervisor Potter not to sign the contract until it was amended. The Village of Lacona has since amended the contract and it has been forwarded to the Town of Orwell's attorney for review.

E. ARPA funds meeting will be held Thursday, June 15<sup>th</sup>, 2023, at 7pm.

**PUBLIC COMMENTS:** None

**CORRESPONDENCE:** Tug Hill Times

**Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: all are on file in the Town Clerk's Office.**

-A motion was made by Councilman William Garvin and seconded by Councilman Ryan Jones to approve the May 9<sup>th</sup>, 2023, Regular meeting minutes as written. (5 Ayes) Motion carries.

-A motion was made by Councilman Ryan Jones and seconded by Councilwoman Jessica Steele to approve the Town Clerk's report for May 2023. (5 Ayes) Motion carries.

- A motion was made by Councilman Ryan Jones and seconded by Councilman William Garvin to approve the Supervisor's Monthly Reports for March and April 2023. (5 ayes) motion carries.

-A motion was made by Councilman Ryan Jones and seconded by Councilman William Garvin to approve payment of the following claims. (5 Ayes) Motion carries.

General Fund Abstract #06	Claims # 92-108	\$ 3,626.31
Highway Fund Abstract #06	Claims #46-59	\$ 28,544.44
Water Fund Abstract #06	Claims #27- 33	\$ 7,456.71

-A motion was made by Councilman Ryan Jones and seconded by Councilman William Garvin to adjourn the meeting at 8:10PM. (5 Ayes) Motion carries.

Submitted June 15, 2023