

**ORWELL TOWN BOARD**  
**Regular Meeting**  
**Orwell Town Hall**  
**May 9<sup>th</sup>, 2023**  
**7:00PM**

Members Present:  
Supervisor William Potter  
Council members: William Garvin, David Lake, Ryan Jones, Jessica Steele  
Also Present:  
Highway Superintendent-Doug Henry  
Oswego County Legislator-Herb Yerdon  
CEO- John Howland  
Asst. Water Operator-Mike Pappa  
NOCA Representative-Bob Trainham  
Tug Hill Commission Representative-Paul Baxter  
Town Clerk-Amber Wilson  
Public present-Shirley Downes, Gretchen Flick, Warren Hauer

Supervisor Potter opened the regular meeting at 7:00 PM with the Pledge of Allegiance.

**REPORTS:**

A) Assistant Water Operator Mike Pappa gave his report. Usage is around 14,000 gallons/day. The nitrate test came back, and the levels are still good.

B) CEO John Howland submitted a list of building permits for the month of April. Mr. Howland also mentioned a few properties have been brought to his attention as violating the Town's junk law and he will be looking into them.

C) Highway Superintendent Henry went over the bills and repairs and maintenance costs for the month of April. Superintendent Henry put the pedestrian crossing sign up for Vorea Church, ordered 114 ton of salt before the price increases, has been cutting brush on Lester and Wart Road in preparation for paving beginning June 5<sup>th</sup> weather permitting, and Harlan Electric is renting space in the Town Highway barn parking lot again. The new plow truck was supposed to be ready by the end of May, however, there was a delay in getting the hydraulics. Once the hydraulics are received, then it can go into production and should be received a month after that.

D) Oswego County Legislator Herb Yerdon gave his report. All informational packets are on file in the Town Clerk's office.

- Camp Hollis has constructed a new playground complete with a 30 ft tall climbing wall and inclusive swing set. The ribbon cutting is Thursday, May 25<sup>th</sup> at 5 pm.
- Camp Zerbe is offering a six-week summer day camp for ages 6-12, Monday-Friday from 9am-4pm. Camp sessions are \$25 per week beginning July 10<sup>th</sup> and ending August 18<sup>th</sup>. For more information or to register go to [https://youthbureau.oswegocounty.com/parks\\_recreation/camp\\_zerbe/summer\\_camp.php](https://youthbureau.oswegocounty.com/parks_recreation/camp_zerbe/summer_camp.php)
- The kids' annual yard sale at Breitbeck Park will be June 17<sup>th</sup> from 9am-3pm. Kids are encouraged to set up their sale and sell their unwanted stuff. There will be raffles, food, and ice cream available to purchase.
- AmeriCorps is hiring teenagers for summer jobs. The Summer Education award is \$1,374 and the living allowance is \$2,823. To apply go to <https://tinyurl.com/oswac-22-23> or message Christopher Metz at [Christopher.Metz@oswegocounty.com](mailto:Christopher.Metz@oswegocounty.com) or 315-349-3402

E) NOCA representative Bob Trainham gave his report. The first quarter is going well with 30 more calls than this time last year. NOCA's response to 911 call rates are around 95%. They are still in need of personnel and are working with CITI BOCES to possibly put together a training program.

F) Tug Hill Representative Paul Baxter arrived at 7:45 and read his report as written.

## **DISCUSSION:**

A. Vote: Local Law #1-2023 Uniform Fire Code was discussed at the Public Hearing held on April 11<sup>th</sup> at 7pm. The public in attendance had no comments.

-A motion was made by Supervisor William Potter and seconded by Councilman David Lake to approve Resolution #6-2023 authorizing the passing of Local Law #1-2023. (5 ayes) motion carries.

**Resolution # 6-2023**  
**Authorizing the passing of Local Law # 1-2023 Uniform Fire Code**  
**Town of Orwell**  
**Town Board**  
**May 9<sup>th</sup>, 2023**

**WHEREAS**, the Board Members of the Town of Orwell have considered the comments presented at the public hearing held on April 11<sup>th</sup>, 2023, pertaining to the Administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code), and the Energy Conservation Construction Code of New York State (the Energy Code) in the Town of Orwell

**NOW, THEREFORE, BE IT RESOLVED**, that the Board Members of the Town of Orwell hereby authorizes the passing and filing of Local Law #1- 2023 pertaining to the Administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code), and the Energy Conservation Construction Code of New York State (the Energy Code) in the Town of Orwell

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Councilman David Lake	AYE
Councilwoman Jessica Steele	AYE
Councilman William Garvin	AYE
Councilman Ryan Jones	AYE
Supervisor William Potter	AYE

**CLERK CERTIFICATION:**

I, Amber Wilson, Clerk of the Town of Orwell in the County of Oswego, State of New York, do hereby certify that I have compared the preceding copy of the resolution with the original thereof duly adapted by the Board Members of the Town of Orwell at a public hearing of such Board held on April 11, 2023, and the same is a true and correct copy of such resolution and of the whole thereof.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Town this 9<sup>th</sup> day of May 2023.

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Amber Wilson, Clerk  
Town of Orwell

B. RFP (Lester Road clean up): The Town of Orwell is soliciting proposals from qualified professionals to provide clean up services (trash and junk) for the property located at 92 and 94 Lester Road. Sealed bids must be received by the Town Clerk's office, 1999 County Route 2, Orwell, by 4pm on Monday June 12<sup>th</sup>, 2023. Please mark your response, Attention: Amber Wilson-RFP Enclosed. A minimum of \$1,000,000.00 liability insurance is required. Bids will be opened at the June 13<sup>th</sup>, 2023, regular meeting at 7pm. Questions regarding this request for proposal may be directed to John Howland, Code Enforcement Officer at 315-387-6156.

C. Sheriff's Contract RE: Speeders, etc.: Town Clerk Amber Wilson contacted the Oswego County Sheriff's office regarding a previously discussed contract between the Sheriff's office and the Town of Orwell. If the Town of Orwell enters a contract with the Sheriff's office, then a patrol car would be assigned for the Town of Orwell exclusively for 4-hour blocks four- five days a month. The cost is \$65/hour, and the days and times will be at random. Councilman Jones would like to try it for a month. Supervisor Potter would like to try it for a few months and would like to compare data with the speed sign the Town purchased and the Deputy.

-A motion was made by Councilman Ryan Jones and seconded by Councilwoman Jessica Steele to enter into an agreement for supplemental law enforcement services with the Oswego County Sheriff's Office and the Town of Orwell. (5 ayes) motion carries.

D. ARPA Funds Meeting: The Town of Orwell will be holding a special meeting to discuss the allocation of the ARPA Funds on June 15<sup>th</sup> at 7pm.

E. Water Project Updates: Supervisor Potter and Town Clerk Wilson have been working closely with Barton & Loguidice as well as G&G to provide the copious amounts of paperwork requested for the CDBG Grant. Barton & Loguidice have completed the engineering work necessary for the pump house property.

**PUBLIC COMMENTS:** Gretchen Flick introduced herself as the new Library President and shared some of the changes occurring in the library. The library has purchased new curtains as well as a few new computers. North Country Library Systems came to program the computers as well as mapped the interior space of the library to help create a new layout for shelves that will help make books easier to access and possibly provide more space. Gretchen also mentioned there used to be a sign on the front of the building that said Orwell Town Hall and Library and wondered if one could be put up again. Councilman Jones commented that the sign in question is being stored in the clock tower and was dirty but still in good shape. Gretchen offered to clean it so it could be rehung, and Councilman Jones offered to hang it. Gretchen also announced that Carl Potter had recently passed and in remembrance of him, his widow would like to donate 900 science fiction books from his collection to the Orwell Library. Further discussion will be had to decide where to store them and the best way to get them into the library's circulation.

**CORRESPONDENCE:** Tug Hill Times

**Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: all are on file in the Town Clerk's Office.**

-A motion was made by Councilman William Garvin and seconded by Councilman Ryan Jones to approve the April 11, 2023, Regular meeting minutes as written. (5 Ayes) Motion carries.

-A motion was made by Councilman William Garvin and seconded by Councilman David Lake to approve the Town Clerk's report for April 2023. (5 Ayes) Motion carries.

- A motion was made by Councilman Ryan Jones and seconded by Councilman David Lake to approve the Supervisor's Monthly Reports for January and February 2023. (5 ayes) motion carries.

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman Ryan Jones to approve payment of the following claims. (5 Ayes) Motion carries.

General Fund Abstract #05	Claims # 76-91	\$ 5,967.47
Highway Fund Abstract #05	Claims #35-45	\$ 19,019.44
Water Fund Abstract #05	Claims #22- 26	\$ 14,184.89

-A motion was made by Councilman Ryan Jones and seconded by Councilman William Garvin to adjourn the meeting at 8:10PM. (5 Ayes) Motion carries.

Submitted May 18, 2023