

ORWELL TOWN BOARD
Regular Meeting
Orwell Town Hall
March 21, 2023
7:00PM

Members Present:
Supervisor William Potter
Council members: William Garvin, David Lake, Jessica Steele
Also Present:
Highway Superintendent-Doug Henry
Oswego County Legislator-Herb Yerdon
Water Operator-Eric Pappa
Asst. Water Operator-Mike Pappa
NOCA Representative-Bob Trainham
Tug Hill Commission Representative-Katie Malinowski, Heidi Kelley
Town Clerk-Amber Wilson
Public present-Brittnea Bryden

Supervisor Potter opened the regular meeting at 7:00 PM with the Pledge of Allegiance.

REPORTS:

A) Water Operator Eric Pappa gave his report. Usage is around 15,000 gallons/day. Eric officially introduced his son Mike Pappa as Assistant water operator.

B) CEO John Howland was not present; however he submitted his report which was read as written. Bid Requests for the clean up of the Lester Rd property will be opened as soon as the weather permits.

C) Highway Superintendent Henry went over the bills and repairs and maintenance costs for the month of February. The 2017 pick up that Superintendent Henry drives has 48,000 miles on it and the check engine light has come on. It was taken to the garage and diagnosed with some misfiring, needing coils and plugs, as well as brakes and hubs to pass inspection. The repair costs so far are \$5,200. The 2008 snowplow broke down on Saturday and had to be towed. The problem is still unknown. Stone Quarry, Lester Rd, and Wart Rd are to be paved this year if the CHIPS money is enough to cover the cost.

D) Oswego County Legislator Herb Yerdon gave his report. All informational packets are on file in the Town Clerk's office.

- NYS Association of Counties released a testimony on February 15th stating that the 2024 Executive State Budget proposes to withhold \$625 million in federal funds that counties have previously used to prevent local property tax increases. This proposal will cost local taxpayers more than \$2.5 billion over a three-year period.

- Camp Hollis is hiring for the 2023 season. To apply, visit <https://youthbureau.oswegocounty.com>
- Oswego County Agricultural District is in review.
- The Oswego County Emergency Management Office will be offering EMT training at the Oswego County Office building beginning March 24th. There will be a 10 week course and the cost is \$775. For more information or to register, call the Oswego County Emergency Management Office at 315-591-9150

E) NOCA representative Bob Trainham gave his report.

F) Tug Hill Representative Katie Malinowski introduced Heidi Kelley as a new member of the Tug Hill Commission. Heidi read Paul Baxter's report as written.

DISCUSSION:

A. Exercise classes upstairs – Since the last meeting, the board has had the opportunity to view the room in question. It was decided by the board that it is not an option to use that space for anything other than record storage. Talk was had about pursuing a grant to expand the records vault in the next 3-5 years.

B. Bids for Lester Rd clean up- Bid Requests for the clean-up of the Lester Rd property will be opened as soon as the weather permits.

C. Justice records review 2022 – NYS Unified Court System is requiring the Town Justice's records to be audited. Supervisor Potter asked the Town Board for a volunteer. Councilwoman Steele volunteered.

D. CDBG Bid proposal – The Town of Orwell is soliciting proposals from qualified professionals to provide grant administration services for their 2022 CDBG award. Two copies of the proposal must be received at the Town offices, 1999 CO RT 2, Orwell by 3pm on Friday April 7th, 2023. Please mark your response *Attention: Amber Wilson-RFP Enclosed.*

PUBLIC COMMENTS: None

CORRESPONDENCE: Tug Hill Times

Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: all are on file in the Town Clerk's Office.

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman David Lake to approve the February 14, 2023; Regular meeting minutes as written. (4 Ayes) Motion carries.

-A motion was made by Councilman David Lake and seconded by Councilman William Garvin to approve the Town Clerk's report for February 2023. (4 Ayes) Motion carries.

- A motion was made by Councilman David Lake and seconded by Councilman William Garvin to approve the Supervisor's Monthly Report for December 2022. (4 Ayes) Motion carries.

- A motion was made by Councilman William Garvin and seconded by Councilman David Lake to approve the November 2022 Budget Adjustments. (4 Ayes) Motion carries.

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman William Garvin to approve payment of the following claims. (4 Ayes) Motion carries.

General Fund Abstract #03	Claims # 33-56	\$ 53,927.58
Highway Fund Abstract #03	Claims #19-27	\$ 16,089.17
Water Fund Abstract #03	Claims #12-16	\$ 15,430.41

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman William Garvin to adjourn the meeting at 8:03PM. (4 Ayes) Motion carries.

Submitted March 29, 2023