

**ORWELL TOWN BOARD**  
**Regular Meeting**  
**Orwell Town Hall**  
**January 10, 2023**  
**7:10PM**

Members Present:  
Supervisor William Potter  
Council members: Ryan Jones, David Lake, Jessica Steele  
Also Present:  
Oswego County Legislator-Herb Yerdon  
CEO-John Howland  
Water Operator-Eric Pappa  
NOCA Representative-Bob Trainham  
Tug Hill Commission Representative-Paul Baxter  
Town Clerk-Amber Wilson  
Public present-Shirley Downes

Supervisor Potter opened the regular meeting at 7:10 PM.

**REPORTS:**

A) CEO John Howland gave his 2022 Annual Report, and it is on file in the Town Clerk's Office. There will be an annual training school in April CEO Howland attends.

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman Ryan Jones to approve CEO Howland attending the annual training school in April (4 ayes) Motion carries.

B) Oswego County Legislator Herb Yerdon arrived at 7:20 PM and gave his report. All informational packets are on file in the Town Clerk's office.

- There will be a meeting in Sandy Creek on January 17<sup>th</sup> 2023 at the Sandy Creek Town Hall about the Watershed Management Plan
- Camp Zerbe will be upgrading their bath house facilities
- Oswego County Highway Department sent 5 dump trucks, 1 loader, 1 service truck with mechanic, 1 crew leader/operator, and 5 additional personnel to aid Buffalo after winter storm Elliot
- Civil Service exam fees for 2023 have been waived for the following positions: Caseworker, Housing Program Specialist, School Resource Officer, and Telecommunicator
- Oswego County Legislature recently awarded \$139,000 in ARPA funds to NOCA. NOCA will be using the money to outfit two ambulances with much needed equipment.
- Saturday January 14<sup>th</sup> 2023 the Oswego County E-911 Communications center will host an open house for potential telecommunicators from 10am-1pm at 39 Churchill Rd, Oswego

C) Assessor David Roach informed the board of current legislation requiring all Towns in NYS to send second notice letters to all residents reminding them of the deadline to apply for the Senior Citizen Tax Exemption. Assessor Roach feels the Town of Orwell is already in compliance with said legislation due to the town being a small town and speaking with most of its eligible residents already.

D) Water Operator reported the he will need to order UV lights and filters. The next nitrate test will be performed next Tuesday January 17<sup>th</sup> . Usage is around 15,000 gallons

E) Highway Superintendent Henry was not in attendance and did not submit a report.

F) NOCA representative Bob Trainham gave his report. 2022 ended 16 calls less than 2021. NOCA also ended 2022 with \$10,000 left in their budget. NOCA is having an issue with their boiler and getting the necessary part to fix it has been difficult. There is no ETA on when the part will be available and it can take up to 6 months for them to replace the boiler completely.

G) Tug Hill Representative Paul Baxter read his report.

#### **DISCUSSION:**

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman David Lake to approve Resolution #2-2023 to charge a fee of two dollars (\$2.00) to be added to the tax due on all properties for which a second notice is sent for the Town and County Property Tax bills for the year 2023. (4 Ayes) Motion carries.

**Resolution #2-2023**  
**Second Notice fee on taxes for 2023**  
**Town of Orwell**  
**Town Board**

**WHEREAS**, the Town of Orwell Town Board will approve the following fee of two dollars (\$2.00) to be added to the tax due on all properties for which a second notice is sent for the Town and County Property Tax bills for the year 2023

**NOW THEREFORE BE IT RESOLVED**, that the Town of Orwell does charge a fee of two dollars (\$2.00) to be added to the tax due on all properties for which a second notice is sent, on or about March 15th, for the Town and County Property Tax bills for the year 2023

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Councilman David Lake	AYE
Councilwoman Jessica Steele	AYE
Councilman William Garvin	ABSENT
Councilman Ryan Jones	AYE
Supervisor William Potter	AYE

**CLERK CERTIFICATION:**

I, Amber Wilson, Clerk of the Town of Orwell in the County of Oswego, State of New York, do hereby certify the resolution is duly adapted by the Board Members of the Town of Orwell at an open meeting of such Board held on January 10, 2023.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Town this 10<sup>th</sup> day of January 2023.

---

Amber Wilson  
Orwell Town Clerk

**PUBLIC COMMENTS:** None

**CORRESPONDENCE:** Tughill Times

**Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: all are on file in the Town Clerk's Office.**

-A motion was made by Councilman Ryan Jones and seconded by Councilwoman Jessica Steele to approve the December 13, 2022; meeting minutes as written. (4 Ayes) Motion carries.

-A motion was made by Councilman David Lake and seconded by Councilman Ryan Jones to approve the December 29, 2022; year-end meeting minutes as written. (4 Ayes) Motion carries.

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman Ryan Jones to approve the Town Clerk's report for December 2022. (4 Ayes) Motion carries.

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman David Lake to approve the Town Clerk's annual report for 2022. (4 Ayes) Motion carries.

- A motion was made by Councilman Ryan Jones and seconded by Councilman David Lake to approve Supervisor's Monthly Report for November 2022. (4 Ayes) Motion carries.

- The Supervisor's Monthly Report for December 2022 was tabled

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman Ryan Jones to approve November 30<sup>th</sup> 2022 budget adjustments/ (4 Ayes) Motion carries.

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman David Lake to approve payment of the following claims. (4 Ayes) Motion carries.

General Fund Abstract #01	Claims # 01-15	\$ 4,607.82
Highway Fund Abstract #01	Claims #01-08	\$ 5,822.85
Water Fund Abstract #01	Claims #01-02	\$ 131.00

-A motion was made by Councilman Ryan Jones and seconded by Councilwoman Jessica Steele to adjourn the meeting at 8:10PM. (4 Ayes) Motion carries.

Submitted January 11, 2023