

**ORWELL TOWN BOARD**  
**Regular Meeting**  
**Orwell Town Hall**  
**October 11, 2022**  
**7:00 PM**

Members Present:  
Supervisor William Potter  
Council Members: Jeffrey Graham, David Lake, Jessica Steele  
Also Present:  
CEO-John Howland  
Tug Hill Commission-Paul Baxter  
NOCA-Bob Trainham  
Water Operator-Eric Pappa  
Town Clerk-Amber Wilson  
Public present-Shirley Downes

**REPORTS:**

A) CEO John Howland submitted his report of building permits for the month. CEO Howland reported that he had submitted the required paperwork to the Town Attorney for the 92 and 94 Lester Rd properties. He is also going to have the attorney send a letter to Mr. Dobbs about his property with the possibility of an administrative hearing. Two more properties in the Town of Orwell were submitted to CEO Howland as possible violations to the Town's junk law.

B) Oswego County Legislator Herb Yerdon was not in attendance.

C) Highway Superintendent Henry was not in attendance.

D) Tug Hill Representative Paul Baxter arrived at 7:25pm and read his report as written

E) NOCA- NOCA Representative Bob Trainham gave his report. NOCA completed their budget for the upcoming year and contracts have been sent to the participating towns. The cost per town will be based on population from the 2020 census.

F) Water Operator Eric Pappa gave his report. Nitrate testing for the quarter will be completed. Usage is around 16,000 gallons.

**Updates:**

A. Radar speed sign- Supervisor Potter ordered the sign. The delivery date is sometime within the next 60-90 days

B. J&R Electric- The lighting projects that were started a couple months ago with grant money have been completed.

C. Playground Survey- Supervisor Potter contacted Surveyor Corey Kelley to survey the playground so the Town can have a fence put up.

D. Playground fence- Supervisor contacted Mitch Butler and he will put the fence up at the playground as soon as the survey is done. CEO Howland said the fence can be on the property line, however Mr. Butler advises it should be 1 foot in from the property line.

**Discussion:**

The budget workshop schedule is as follows:

- 10/13/22 @ 7pm- budget workshop
- 10/27/22 @ 7pm- budget workshop
- 11/10/22 @ 7pm- public hearing for preliminary budget

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman David Lake to approve Resolution #16-2022 authorizing the change of date for the November regular meeting. (4 ayes) Motion carries.

**Public Comment:** None

**CORRESPONDENCE:** Tug Hill times

**Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: all are on file in the Town Clerk's Office.**

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman David Lake to approve the September 13, 2022; Regular meeting minutes as written. (4 Ayes) Motion carries.

-A motion was made by Councilman Jeffrey Graham and seconded by Councilwoman Jessica Steele to approve the September 22, 2022; Public Hearing minutes for Local Law # 4-2022 as written. (4 Ayes) Motion carries.

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman David Lake to approve the September 29, 2022; Public Hearing minutes for Local Law #2-2022 as written. (4 Ayes) Motion carries.

-A motion was made by Councilman David Lake and seconded by Councilman Jeffrey Graham to approve the Town Clerk's report for September 2022. (4 Ayes) Motion carries.

- The Supervisor's report for September 2022 was tabled.

- A motion was made by Councilman Jeffrey Graham and seconded by Councilwoman Jessica Steele to approve payment of the following claims. (4 Ayes) Motion carries.

General Fund Abstract #10	Claims # 150-165	\$	14,754.09
Highway Fund Abstract #10	Claims # 94-104	\$	83,007.45
Water Fund Abstract #10	Claims # 52	\$	10,610.14

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman David Lake to adjourn the meeting at 7:45PM. (4 Ayes) Motion carries.

**Resolution # 16-2022**  
**Authorizing the Change of date for the November Regular Meeting**  
**Town of Orwell**  
**Town Board**  
**October 11<sup>th</sup> 2022**

**WHEREAS**, the Board Members of the Town of Orwell will take into consideration that the November Regular Meeting falls on Tuesday November 8<sup>th</sup> , Election day

**NOW, THEREFORE, BE IT RESOLVED**, that the Board Members of the Town of Orwell hereby authorizes the November Regular Meeting to be held on Thursday November 10<sup>th</sup> at 7pm

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Councilman David Lake	AYE
Councilwoman Jessica Steele	AYE
Councilman Jeffrey Graham	AYE
Councilman Ryan Jones	ABSENT
Supervisor William Potter	AYE

**CLERK CERTIFICATION:**

I, Amber Wilson, Clerk of the Town of Orwell in the County of Oswego, State of New York, do hereby certify that I have compared the preceding copy of the resolution with the original thereof duly adapted by the Board Members of the Town of Orwell at a regularly scheduled meeting of such Board held on October 11, 2022, and the same is a true and correct copy of such resolution and of the whole thereof.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Town this 11<sup>th</sup> day of October, 2022.

---

Amber Wilson, Clerk  
Town of Orwell

Submitted October 27, 2022

