

**ORWELL TOWN BOARD**  
**Regular Meeting**  
**Orwell Town Hall**  
**May 10, 2022**  
**7:00 PM**

Members Present:  
Supervisor William Potter  
Council Members: Jeffrey Graham, David Lake, Jessica Steele, Ryan Jones  
Also Present:  
Oswego County Legislator-Herb Yerdon  
Highway Superintendent-Doug Henry  
CEO-John Howland  
Water Operator-Eric Pappa  
Tug Hill Commission-Paul Baxter  
NOCA-Bob Trainham  
Town Clerk-Amber Wilson  
Public present-Nick and Emily Marshall, Tom Marshall, Jim Condon, Barbara Licari,  
Ernest Ritter, Paul Holiday

Supervisor Potter opened the meeting at 7:00 PM with the pledge of allegiance.

**REPORTS:**

A) CEO John Howland submitted his report of building permits for the year to date. He also included a violation summary.

B) Oswego County Legislator Herb Yerdon shared information of interest. All informational packets are on file in the Town Clerk's office.

- There will be a free educational evening at Camp Zerbe on Friday May 13<sup>th</sup> from 8-9:30pm for kids ages 5-12. They will learn about nocturnal animals through fun games and activities.
- There will be a COVID-19 vaccine clinic every Tuesday from 12:30-3:30 pm and the second Wednesday of every month from 9-11am and 1-3pm at the Nick Sterio Public Health Clinic in Oswego. Tuesday clinics are by appointment only and offer general childhood and adult immunizations including COVID-19. The Wednesday clinic will be COVID-19 only.
- Oswego County household hazardous waste facility opens May 4<sup>th</sup> for the season and will be open Wednesdays from 8am-2pm and Saturdays from 8-11am through September. The facility is located at the Bristol Hill Landfill, 3125 state route 3
- The Oswego County Office of the Aging is temporarily suspending the Health Insurance Information Counseling and Assistance Program (HIICAP) due to staffing shortages.

C) Highway Superintendent Henry read the bills and repair and maintenance costs for April 2022. Jackson Road has been paved and will be sealed this week. It will get sealed again in July or August. Still waiting to hear from Ford on a quote for a new pickup truck.

D) Tug Hill Representative Paul Baxter read his report as written.

E) NOCA- NOCA Representative Bob Trainham gave his report. NOCA recently had to assist McFee due to shortages. NOCA received their new ambulance sooner than expected however they are still waiting on the radio to be installed. The cost for medication looks to exceed the budgeted amount for the first time ever. Overall, they are still within the budget.

**Water Funding Update:**

The Town of Orwell received the Water Infrastructure Improvement Act (WIIA) grant for up to \$1,763,400. The Town also received the Drinking Water State Revolving Fund (DWSRF) for up to \$1,175,600 and 30 years no interest. The Town is reapplying for the CDBG grant and is hopeful to receive it as one reason for denial last year was the lack of the WIIA grant.

**Discussion:**

A. Paul Holiday with the Pulaski-Boylston Snowmobile Club presented an update to a few trails which will help get snowmobilers off the roads. The club would like to put in a multi-use bridge, 200-230 feet long from the end of Dam Road to Pipeline Road. It would be available to ATV, snowmobiles, and walker/hikers. Mr. Holiday met with Dave Turner from Oswego County and did a site visit. The existing supports from the demolished bridge are not viable to use for the projected bridge. At this stage Mr. Holiday is only presenting the idea and would like to sit down to work out more of the details.

B. The Town of Orwell received in the mail a Tax Certiorari Stipulation from Autumn Lake LLC. The previous town attorney was supposed to have resolved this issue two years ago. The current town attorney consulted with a company that handles tax issues regularly and they advised the Town of Orwell settle out of court.

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman Jeffrey Graham to pass Resolution# 5-2022 to agree to the Tax Certiorari Stipulation.

**Resolution # 5-2022**  
**Authorizing the signing of the Tax Certiorari Stipulation for Autumn Lake LLC**  
**Town of Orwell**  
**Town Board**  
**May 10<sup>th</sup>, 2022**

**WHEREAS**, the Board Members of the Town of Orwell have read the Tax Certiorari Stipulation of Settlement and Order with Autumn Lake LLC

**NOW, THEREFORE, BE IT RESOLVED**, that the Board Members of the Town of Orwell hereby agree to and authorize the signing of the Stipulation of Settlement and Order

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Councilman David Lake	AYE
Councilwoman Jessica Steele	AYE
Councilman Jeffrey Graham	AYE
Councilman Ryan Jones	AYE
Supervisor William Potter	AYE

CLERK CERTIFICATION:

I, Amber Wilson, Clerk of the Town of Orwell in the County of Oswego, State of New York, do hereby certify that I have compared the preceding copy of the resolution with the original thereof duly adapted by the Board Members of the Town of Orwell at a regular meeting of such Board held on May 10, 2022, and the same is a true and correct copy of such resolution and of the whole thereof.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Town this 19<sup>th</sup> day of May 2022.

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Amber Wilson, Clerk  
Town of Orwell

C. The Town of Orwell received \$5,000 in a NYSEDA lighting grant. Supervisor Potter reached out to J&R Electric for a quote on a proposal to replace the lighting in the Supervisors office, both the upstairs and downstairs vestibules, the downstairs bathroom, as well as fix the outside light.

- A motion was made by Councilman Ryan Jones and seconded by Councilman David Lake to approve the proposed lighting upgrades. (5 ayes) Motion carries.

D. New regulations on ARPA funding have been made and can now be used for various applications. Supervisor Potter proposed that the town look into using the \$120,000 the town has received to upgrade the Town Hall building. The front concrete steps need repair as well as some of the siding and the building needs power washing. The board was in agreement to use the funds for building upgrades and repairs.

E. Councilwoman Jessica Steele presented items for discussion to the board. She would like the town to maintain a Facebook page to reach more residents on important matters in the town. Supervisor Potter said he would like to talk with AOT on the particulars for retention and FOIL where social media is involved. She would also like the town to purchase a digital speed sign to alert drivers of their speed in the speed zone. She was advised by the board to contact the Oswego County Sheriff's Department for information on price and where to purchase one. Councilwoman Steele would also like to collaborate with the Orwell Fire Department on purchasing a digital sign board. Nick Marshall said the fire company would be willing to host the location of the sign. Supervisor Potter asked Mr. Marshall to do research into the price of a digital signboard.

**Public Comment:** Barbara Licari owns the horse farm on Pipeline Rd and is having a BBQ on July 16<sup>th</sup> that will be open to the public. She is converting her property into a place to for the community to hold events as well as RV sites and ATV /snowmobile trails.

**CORRESPONDENCE:** There was no correspondence since last month's meeting.

**Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: all are on file in the Town Clerk's Office.**

-A motion was made by Councilman Ryan Jones and seconded by Councilman Jeffrey Graham to approve the April 12, 2022, Regular meeting minutes as written. (5 Ayes) Motion carries.

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman David Lake to approve the Town Clerk's report for April 2022. (5 Ayes) Motion carries.

- A motion was made by Councilman Jeffrey Graham and seconded by Councilman Ryan Jones to approve the Supervisor's report for January 2022. (5 Ayes) Motion carries.

-A motion was made by Councilman David Lake and seconded by Councilman Jeffrey Graham to approve the Supervisor's report for February 2022. (5 Ayes) Motion carries.

-A motion was made by Councilman Ryan Jones and seconded by Councilwoman Jessica Steele to approve the Supervisor's report for March 2022. (5 Ayes) Motion carries.

- A motion was made by Councilman Jeffrey Graham and seconded by Councilwoman Jessica Steele to approve payment of the following claims. (5 Ayes) Motion carries.

General Fund Abstract #05	Claims # 64-82	\$ 10,460.06
Highway Fund Abstract #05	Claims #36-45	\$ 17,254.43
Water Fund Abstract #05	Claims #23-25	\$ 10,153.53

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman Ryan Jones to adjourn the meeting at 8:35PM. (5 Ayes) Motion carries.

Submitted May 19, 2022

