

**ORWELL TOWN BOARD**  
**Regular Meeting**  
**Orwell Town Hall**  
**1999 County Route 2, Orwell, NY**  
**May 11, 2021**  
**7:00PM**

Members Present:  
Supervisor William Potter  
Councilmen: Ryan Jones, Jeffrey Graham, David Lake, Jessica Steele  
Also Present:  
CEO- John Howland  
Oswego County Legislator-Herb Yerdon  
Highway Superintendent-Doug Henry  
NOCA Representative-Bob Trainham  
Town Clerk-Amber Wilson  
Public present-Shirley Downes, Doreen Lupa

Supervisor Potter opened the meeting at 7:00pm with the pledge of allegiance.

**REPORTS:**

A) CEO John Howland arrived at 7:15 and had no report. 9 building permits have been issued in the last month, 12 all year.

B) Oswego County Legislator Herb Yerdon arrived at 7:05 and gave his report

- As of May 10<sup>th</sup> 209,450 COVID-19 tests were done in Oswego County since March 2020.
  - 7,875 were positive
  - 198,811 were negative
  - 174 are currently still active positive
  - 7,611 have recovered
  - 90 deaths reported by the NYSDOH
  - 525 in mandatory isolation
- Detailed information can be found online at [health.oswegocounty.com/covid-19](http://health.oswegocounty.com/covid-19) or call the hot-line at 315-349-3330 weekdays from 8:30am-4pm and weekends from 8:30am- noon.
- People age 16 and over are now eligible to receive the COVID-19 vaccine.
- Mr. Yerdon brought an information pamphlet about Dolly Parton's Imagination Library program. All children under the age of 5 are eligible to receive a free book a month by mail. To register go to [www.imaginationlibrary.com](http://www.imaginationlibrary.com)
- The Oswego County Office for the Aging and Oswego County Health are offering a 6 week course for caregivers titled “ Powerful Tools for Caregivers”. The next course will start in June. For more information, contact Elizabeth Weimer at the Oswego County Office for the Aging at 315-349-3484
- Oswego County Veterans service agency is currently seeking nominations for Veteran of the year. Completed nominations forms can be mailed or dropped off to Oswego County Veterans Service Agency 200 N. Second St, Fulton NY 13069 or emailed to [veterans@oswegocounty.com](mailto:veterans@oswegocounty.com). Questions can be directed to the email or by phone at 315-591-9100. Deadline is July 30<sup>th</sup> 2021 for applications
- Mr. Yerdon shared an email sent to him about Section 239 parts L&M of NYS General Municipal Law requiring municipalities to refer certain actions to the County Planning Board before taking action on those items. Mr. Yerdon referred to CEO John Howland to explain further and Mr. Howland stated that because Orwell has no zoning laws this does not pertain to the Town. Doreen Lupa commented that she would like to see zoning come to the town.
- Household hazardous waste facility at Bristol Hill Solid Waste facility opens May 1<sup>st</sup>. Bristol Hill Solid waste is located at 3125 State Route 3, Volney. Items accepted are: adhesives, aerosols, antifreeze, auto batteries, ballasts, break fluid, cements, degreasers, disinfectants, dry gass, flea products, flourescent bulbs, gasoline, hobby chemicals, household cleaners, insect repellants, lacquers, lighter fluids, lubricants, mercury, oil-based paint, paint removers, paint thinners, pesticides, pool chemicals, rat poisons, rug cleaners, solvents, turpentine, varnish,

weed killers, and wood stains. Latex paint is not accepted as it can be dried and disposed of in the trash. Hazardous waste should be kept in its original container with the label still on. Items should be placed in boxes in the back of the vehicle where an attendant will remove it upon arriving. For more information visit the Oswego County solid waste webpage or call the office at 315-591-9200.

- Applications for SBA Restaurant Revitalization Fund will open May 3<sup>rd</sup>. All information for the program can be found at [www.sba.gov/fundingprograms/loans/covid-19-relief-options/restaurant-revitalization-fund](http://www.sba.gov/fundingprograms/loans/covid-19-relief-options/restaurant-revitalization-fund).
- There will be a webinar on June 1<sup>st</sup> at 12:00pm hosted by the Tughill Commission and presented by AOT about the new cannabis law and how it affects Town and Village governments.
- The next rabies clinic will be held at the Oswego County Highway garage at 24 Dill Pickle Alley, Parish on Wednesday May 19<sup>th</sup> from 6-8 pm. An appointment is required. Call 315-349-3557 to schedule an appointment.
- Oswego County offices begin summer hours of Monday-Friday 8:30am-4pm on June 1<sup>st</sup> until August 30<sup>th</sup> 2021.
- Oswego County Workforce New York(OCWNY) is hosting an outdoor job fair on Wednesday May 12<sup>th</sup> from 1pm to 4pm at the OCWNY Career Center at 200 N. Second st, Fulton. For more information call 315-591-9000 or email at [ocwny@oswegocounty.com](mailto:ocwny@oswegocounty.com)
- Oswego's Maritime Museum will host their annual open house Saturday May 15<sup>th</sup> from 1pm - 4pm.

C) Assessor – No report

D) Water Board – No report. Supervisor Potter expects test boring to begin within the next month as long as dry conditions continue.

E) Highway Superintendent Henry read the bills and repair and maintenance costs for the month of April.

- The Town Highway has been screening millings for blacktopping, hauling stone, and cutting shoulders on John Platt Rd and Lester Rd. Jerry Look Rd will be done next. The Town of Boylston has a shoulder machine and has been working with the Town of Orwell cutting shoulders.
- Superintendent Henry presented to the board a contract with the Town of Parish for the blacktop hot box to be signed. Approval to enter into an inter-municipal agreement with the Town of Parish was passed at the April 13<sup>th</sup> 2021 regular meeting. Supervisor Potter signed the contract with the board's approval. The hotbox machine should be delivered this week.
- A Highway Dept. employee was out for two days on quarantine due to their wife testing positive. NYS only required a two day quarantine and a negative COVID-19 test to return to work.
- When Supervisor Potter asked the room if anyone had any questions for Mr. Henry, Doreen Lupa asked why Mr. Henry purchased sand from the location that he did and didn't open the job to any other source. Mr. Henry explained the details necessary to purchase sand and that the pit he used was more cost effective than any other source available. Councilwoman Steele also mentioned that Mr. Henry presented the board with the information on sand sources and the decision where to purchase the sand was a board decision and was agreed upon unanimously.

G) Tug Hill Representative Paul Baxter emailed his report and it was read as written. Much of the report is unchanged from April. The 2021 tentative assessment roll has been posted to the Town of Orwell's website as required by law. The Central NY Regional Planning and development Board is doing a survey on availability of broadband toward improving area coverage. More information is available at [www.salmonrivers.org](http://www.salmonrivers.org) or [www.cnyinternet.com](http://www.cnyinternet.com).

H) NOCA – April averaged around 100 calls more than last year. They hired 2 ALS providers to replace the 3 they lost last month. They are still looking for more full time help. Compared to their budget, NOCA is \$5,000 over but looks to be heading in the direction of being even. 911 has issued a report spanning two years of missed calls, when NOCA was out on other calls and was unable to respond, that they are studying to amend and better their scheduling to more prepared. NOCA is still looking to get enough fill to fill in the corner lot so they can build a training center.

## **DISCUSSION:**

A) CHIPS/PAVENY/EWR payments were received in the amount of \$26,000 which was more than the predicted \$19,800.

B) Inter-municipal agreement with the Town of Parish was signed earlier in the meeting.

C) Supervisor Potter received a letter from the Garvin living trust about the property at 119 Stone Quarry Rd and the dirt trail beyond it. The matter was discussed at the December 8<sup>th</sup> regular meeting and was not fully resolved. The land owner is still looking to close the trail, however it is unclear who has the right to do so. The trail is owned by the town but research needs to be done to find out if it is actually considered part of the Stone Quarry Road and if so, needs to be abandoned. Supervisor Potter spoke with an attorney at AOT who gave some general advice. Supervisor Potter also reached out to the Town attorney and is currently waiting for a return call. The board agrees this is the best action.

D) Cannabis Legislation talks have been tabled at this time.

E) The Public Employer Health Emergency Plan for the Town of Orwell has been drafted and needs to be reviewed and discussed.

**PUBLIC COMMENTS:** Bob Trainham asked Superintendent Henry if he had any update on the Bennett's Bridges project. Superintendent Henry said they had a slight delay due to the constant rain we've had but is still on schedule to open by the end of May, June 1<sup>st</sup> at the latest.

**CORRESPONDENCE:** None

**Approval of Minutes, Monthly Reports, Budget Adjustments, Informational packets and Payment of Claims: all are on file in the Town Clerk's Office.**

-A motion was made by Councilman Ryan Jones and seconded by Councilwoman Jessica Steele to approve the regular meeting minutes for April 15<sup>th</sup> 2021 as written. (5 Ayes) Motion carries.

- A motion was made by Councilman Jeffrey Graham and seconded by Councilman David Lake to approve the Town Clerks report for the month of April 2021. (5 Ayes) Motion carries.

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman David Lake to approve the Supervisor's Monthly Report for March 2021. (5 Ayes) Motion carries.

-A motion was made by Councilman Ryan Jones and seconded by Councilman Jeffrey Graham to approve the Supervisor's Monthly Report for April 2021. (5 Ayes) Motion carries.

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman David Lake to approve payment of the following claims. (5 Ayes) Motion carries.

General Fund Abstract #05	Claims # 62- 77	\$ 30,200.65
Highway Fund Abstract #05	Claims #46-52	\$ 16,019.54
Water Fund Abstract #05	Claims #22-26	\$ 7,066.47

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman David Lake to adjourn the meeting at 8:15PM. (5 Ayes) Motion carries.

Submitted May 13, 2021