

ORWELL TOWN BOARD
Organizational Meeting
ZOOM
January 12, 2021
7:00PM

Members Present:
 Supervisor William Potter
 Councilmen: Ryan Jones, Jeffrey Graham, David Lake
 Also Present:
 Oswego County Legislator-Herb Yerdon
 CEO-John Howland
 Assessor-David Roach
 Water Operator-Eric Pappa
 Highway Superintendent-Doug Henry
 NOCA Representative-Bob Trainham
 Tug Hill Commission Representative-Paul Baxter
 Barton & Loguidice- David Powers
 Town Clerk-Amber Wilson
 Public present-Shirley Downes

Supervisor Potter opened the meeting at 7:00 PM

Organizational Meeting:
 Town Board Appointments and Salaries/Pay Rates for 2021:

Position	Name	Salary/Pay Rate
Code Enforcement Officer	John Howland	\$ 9,674.00
Custodial Worker	Richard Halsey	\$ 7,429.00
Dog Control Officer	Steven Cronk	\$ 2,653.00
Town Historian	Rose Graham	\$ 1,303.00
Attorney for Town	Prosachik Law Firm	\$ 125.00/hr out of court \$ 150.00/hr in court
Registrar of Vital Statistics	Amber Wilson	\$ 372.00
Purchasing Agent	William Potter	\$ 0.00
Ambulance Board Representative	Robert Trainham	\$ 0.00
Library Treasurer	William Potter	\$ 0.00
Water Operator	Eric Pappa	\$ 8,523.00
Asst Water Operator	Nicholas Marshall	\$ 2,735.00
Water Acct Clerk	Amber Wilson	\$ 1,319.00

Supervisor Appointed:

Deputy Supervisor	Ryan Jones	\$ 318.00
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Highway Superintendent Appointed:

Deputy Highway Superintendent	Jon Roser	\$ 3,467.00
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Resolution #2-2021
Approving the Appointments and Salaries/Pay Rates for 2021
TOWN OF ORWELL
TOWN BOARD

WHEREAS, the Town of Orwell Town Board will approve the following appointments and salaries for 2021

Position	Name	Salary/Pay Rate
Code Enforcement Officer	John Howland	\$ 9,674.00
Custodial Worker	Richard Halsey	\$ 7,429.00
Dog Control Officer	Steven Cronk	\$ 2,653.00
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Deputy Highway Superintendent	Jon Roser	\$ 3,467.00
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NOW THEREFORE BE IT RESOLVED, that the Town of Orwell Town Board assembled this 12th day of January, 2021, in the Town of Orwell, New York, to approve the aforementioned appointments and salaries for 2021

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Councilman David Lake	AYE
Councilwoman Jessica Steele	ABSENT
Councilman Jeffrey Graham	AYE
Councilman Ryan Jones	AYE
Supervisor William Potter	AYE

The foregoing resolution was thereupon declared duly adopted on this 12th day of January, 2021.

The following officers/employees need to file an oath of office with the town clerk within 30 days:

CEO-John Howland

Dog Control Officer-Steven Cronk

Deputy Highway Superintendent-Jon Roser

Deputy Supervisor-Ryan Jones

Town Historian-Rose Graham

Water Operator-Eric Pappa

Designations:

A)Bank Depository

Community Bank NA (Checking)

Community Bank NA (Savings)

B) Official Town Newspaper

Salmon River News

Policy Review:

A)The Town Board tabled the review of the existing Procurement Policy for 2021.

B) The Town Board tabled the review of the Investment Policy for 2021.

Authorization:

A) Reimbursement of personal auto expenses for authorized business use at \$.56/mile.

B) Petty Cash fund for the Town Clerk/Tax Collector in amount of \$215.00 and Library \$100.00.

C) Payment of telephone, utility bill, highway gasoline and court system (IBP) upon receipt.

D) Payment of postage as needed.

E) Payment of contracted payments when due.

F) Deputy Supervisor to sign checks in event Supervisor is unable due to illness, etc.

2021 Regular Town Board Meetings: will be held the second Tuesday of each month at 7:00 PM.

-A motion was made by Councilman Jeffery Graham and seconded by Councilman David Lake to approve the Board appointments and salaries/rates for 2021; designations, authorization, and to establish 2021 Regular Town Board meeting dates for the second Tuesday of each month at 7:00 PM. (4 ayes)

-A motion was made by Councilman Ryan Jones and seconded by Councilman Jeffery Graham to adjourn to the Regular Meeting at 7:05PM. (4 Ayes) Motion carries.