

ORWELL TOWN BOARD
Regular Meeting
Orwell Town Hall
1999 County Route 2, Orwell, NY
October 13, 2020
7:00PM

Members Present:
Supervisor-William Potter
Councilmen:Jeffrey Graham, David Lake, Jessica Steele
Also Present:
CEO John Howland
Oswego County Legislator-Herb Yerdon
NOCA Representative-Bob Trainham
Water Board Member-David Potter
Water Operator-Eric Pappa
Deputy Water Operator-Nick Marshall
Highway Superintendent-Doug Henry
Town Attorney-Rebekah Prosachik
Town Clerk-Amber Wilson
Public Present: Shirley Downes
Doreen Lupa
Joe Lupa
Dustin Clark from Barton&Loguidice

The Town of Orwell Town Board meeting opened at 7pm with the pledge of allegiance lead by the Town Supervisor William Potter. The floor was then opened to Dustin Clark from Barton & Loguidice to discuss the Water Improvements Project. Dustin went through the current updates on the status of the Water Improvements Project and reviewed the outline and deadlines for the upcoming steps necessary to move forward on the project. A motion was made by Councilwoman Jessica Steele and seconded by Councilman David Lake to pass Resolution # 6 declaring the intent of the Town of Orwell Town Board to act as lead agent on the project. A copy of the project outline and reports are on file in the Town Clerk's office. There will be a meeting on Tuesday October 20th at 6:00pm to review the updated Engineering report. Dustin Clark then turned the floor over to the Town Attorney Rebekah Prosachik and she went over Resolution #7 Order for a Public Hearing on Improvements and Expansions of the Orwell Water District pursuant to article 12 section 202-B of Town Law of the State of New York. A motion was made by Councilman Jeffrey Graham and seconded by Councilman David Lake to pass Resolution #7.

RESOLUTION #6-2020
RESOLUTION DECLARING THE INTENT OF THE TOWN OF ORWELL TOWN BOARD
TO ACT AS LEAD AGENCY
TOWN OF ORWELL
TOWN BOARD

Proposed Action: Town of Orwell Water System Improvements Project

WHEREAS, the Town of Orwell (Town) is proposing the Town of Orwell Water System Improvements Project (Project), located in the Town of Orwell and Town of Richland, Oswego County, New York; and

WHEREAS, the Project has been classified as a “Type I Action” as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4; and

WHEREAS, it is the intent of the Town of Orwell Town Board to assume the role of “Lead Agency” for purposes of conducting a SEQRA/SERP assessment of the Project; and

WHEREAS, Part I of a Full Environmental Assessment Form (FEAF) has been completed, reviewed by the Town of Orwell Town Board, and will be circulated to all Interested and Involved Agencies for purposes of establishing the Town of Orwell Town Board as “Lead Agency” in accordance with 6 NYCRR Part 617.6(b).

NOW, THEREFORE, BE IT

RESOLVED AND DETERMINED, that the Supervisor of the Town of Orwell hereby is authorized to sign Part I of the FEAF (page 13); and it is further

RESOLVED AND DETERMINED, that the Town of Orwell will send said Part I of the FEAF and associated site figure to the attached list of “Interested and Involved Agencies” under cover of a “Notice of Intent to Establish Lead Agency” letter for purposes of establishing Lead Agency status under the SEQRA/SERP; and it is further

RESOLVED, that the Supervisor of the Town of Orwell and the Town Board, together with the Town of Orwell Attorney and B&L, are hereby authorized to take all actions, serve all notices, and complete all documents required to give full force and effect to this determination.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

William Potter, Supervisor	aye
Jeff Graham, Board Member	aye
Ryan Jones, Board Member	absent
David Lake, Board Member	aye

Jessica Steele, Board Member aye

The foregoing resolution was thereupon declared duly adopted.

Dated: October 13th 2020

I hereby certify that this resolution was adopted on October 13th 2020 and is recorded in the Meeting Minutes of the Town of Orwell.

Amber Wilson
Town Clerk

At a meeting of the Town Board for the Town of Orwell held the 13th day of October, 2020 at 7:00 pm at the Orwell Town Hall, 1999 County Route 2, Town of Orwell, County of Oswego, State of New York

On motion made by Jeffrey Graham and seconded by David Lake, BE IT RESOLVED as follows:

William Potter, Supervisor	AYE
Jeff Graham, Councilmember	AYE
Ryan Jones, Councilmember	ABSENT
David Lake, Councilmember	AYE
Jessica Steele, Councilmember	AYE

**RESOLUTION 7/ORDER FOR PUBLIC HEARING
ON IMPROVEMENTS AND EXPANSION OF THE ORWELL WATER DISTRICT
PURSUANT ARTICLE 12 SECTION 202-B OF TOWN LAW OF
THE STATE OF NEW YORK**

WHEREAS, the Town Board of the Town of Orwell (the “Town Board” and the “Town,” respectively), in the County of Oswego, New York, on behalf of Orwell Water District in the Town (the “District”), has requested Barton and Loguidice, D.P.C., duly licensed engineers of the State of New York (the “Engineers”), to prepare a preliminary map, plan and report for the increase and improvement of facilities of the District consisting of groundwater resource exploration to determine the options for system improvements; and

WHEREAS, upon completion of the groundwater resource exploration, the Engineers will determine which method of system expansion and improvements should be made, which may include the construction of a new local well and treatment facility, upgrades to existing water treatment facilities, water tank modifications, installation of watermain to provide for interconnection to Schoeller Well in the Town of Richland, or rights in land, furnishings, equipment, machinery and apparatus required therefor, and

WHEREAS, pursuant to the direction of the Town, the Engineers have completed and filed with the Town Board such preliminary map, plan and report for said increase and improvement of facilities of the District and have estimated the maximum cost thereof to **be Three Million Dollars (\$3,000,000.00)**;

WHEREAS, it is now desired to call a public hearing on said proposed increase and improvement pursuant to Town Law § 202-b; now, therefore, be it

ORDERED, that a meeting of the Town Board of the Town be held at the Town Hall, 1999 County Route 2, in the Town, on the 10th day of November, 2020, at 6:45p.m. to consider said increase and improvement of facilities of the District and to hear all persons interested in the subject thereof concerning the same and for such other action on the part of the Town Board with relation thereto as may be required by law; and

FURTHER ORDERED, that the Town Clerk publish at least once in the Salmon River News, a newspaper with circulation in Orwell, New York, and hereby designated as the official newspaper of the Town for such publication, and posted on the signboard of the Town maintained pursuant to subdivision 6 of section 30 of the Town Law, a copy of this Order, certified by said Town Clerk, the first publication thereof and said posting to be not less than ten (10) nor more than twenty (20) days before the date of such public hearing.

Dated: October 13th, 2020

Amber Wilson, Town Clerk

REPORTS:

A) CEO - 2 building permits were issued in the month of September. One permit is for Verizon to Co-locate on the existing cell tower located in the Town of Orwell. This means that by spring of 2021 anyone will Verizon as a cellular provider should have better service in the Town of Orwell. He has 2 weeks left in his training.

B) Oswego County Legislator Herb Yerdon arrived at 7:11 and gave his report

- Only 62% of Oswego County has completed the 2020 Census Survey.
- As of October 12th 54,267 tests were done in Oswego County. There are roughly 135,000 residents in Oswego County.
 - 697 were positive
 - 54,427 were negative
 - 37 are currently still positive
 - 656 have recovered
 - 4 deaths
 - 187 in mandatory isolation/quarantine
- Detailed information can be found online at health.oswegocounty.com/covid-19 or call the hotline at 315-349-3330 weekdays from 8:30am-4pm and weekends from 8:30am- noon.
- Oswego County Health Department is working closely with SUNY Oswego to identify all cases of COVID-19 and isolate infected students. 77 cases have been reported on campus and 49 off campus. Additional information on the steps being taken by SUNY Oswego is on file in the Town Clerk's office.
- The Oswego County Tourism Department installed 11 billboards around Oswego County encouraging social distancing between anglers in the Salmon River area. Signage at popular locations and businesses have also been installed reminding anglers to be "SMART" when fishing.
 - Socially distance at least 6 feet apart
 - Mask- Wear one when you cannot maintain social distancing

- Avoid sharing gear when possible
- Respect your fellow anglers and resources by providing space and practicing ethical angling; and
- Take out what you bring in or place in trash receptacles.
- Oswego County Department of Social Services sent out a letter thanking all volunteers, businesses, and associations that not only donated to the food giveaways throughout the summer but also those that volunteered at the giveaways.
- Bennett's Bridges are halfway through completion and will hopefully reopen June 2021
- In response to the abundant ATV complaints within the town, the Oswego County Sheriff's Office sent deputies to monitor ATV traffic in various areas of the town. It is unknown if any tickets were issued.

C) Highway Superintendent- Doug went over the bills for the month. Saved roughly \$23,100 by screening our own sand instead of getting it from the County. Oswego County is charging \$6.50/ yard. The land owner the Town of Orwell got their sand from charged \$1/ yard. The Town finished hauling this winters sand today and it will cost roughly \$4,200. The new plow truck will be finished this Friday then it will need to go to Stadium International in Syracuse to finish getting outfitted for winter. It should be delivered next week.

D) Tug Hill Commision- No report

E) NOCA- Down on calls this month. September was the busiest month ever with close to 200 calls. Cleaning supplies continue to be the biggest expense for NOCA.

DISCUSSION:

A) The Gasboy/Topcat fuel system needs to be replaced. It is extremely outdated and is unable to be repaired. Supervisor Potter received a quote from Lavalley Bros. Construction for \$14,500.00 for a new system.

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman David Lake to approve the purchase of a new fuel system for the Town Highway department to be paid for out of the general fund. (4 ayes) Motion carries.

B) Resolution #5 Approval to spend money from the Town Highway Equipment Reserve fund to pay for the new International plow truck was presented to the board for approval. Councilwoman Steele asked if any other lenders were looked into for financing. No other lenders were looked into however the interest rate of 3.19% offered is less than the original 3.49 % offered and will save around \$12,000 compared to the last truck purchased. A motion was made by Councilman Jeffrey Graham and seconded by Councilman David Lake to approve Resolution #5-2020 to spend money from the Town Highway Equipment Reserve Fund.

Resolution #5-2020
To spend money from the Town Highway Equipment Reserve fund
TOWN OF ORWELL
TOWN BOARD

WHEREAS, the Town of Orwell Town Board will spend \$70,000 from the Town Highway Equipment Reserve fund for the down payment of a new 2020 International plow truck ;

WHEREAS, The Town of Orwell Town Board will authorize The Town Supervisor, William Potter, to enter into a contract with Sun First for 36 months with three annual payments of \$63,643.10. Now, therefor,

BE IT RESOLVED that the Town of Orwell Town Board assembled this 13th day of October, 2020, in the Town of Orwell, New York, to approve the spending of \$70,000 from the Town Highway Equipment Reserve fund for the down payment of a new 2020 International plow truck;

BE IT FURTHER RESOLVED that The Town of Orwell Town Board will approve the authorization of the Town Supervisor to enter into said contract with Sun First.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Councilman David Lake	Aye
Councilwoman Jessica Steele	Aye
Councilman Jeffrey Graham	Aye
Councilman Ryan Jones	Absent
Supervisor William Potter	Aye

The foregoing resolution was thereupon declared duly adopted on this 13th day of October, 2020.

C) Highway Employee Agreement Negotiations:

Councilwoman Jessica Steele recuse herself from negotiations. Supervisor Potter volunteers to reach out to John Roser and get contracts signed.

D) The next Budget workshop meeting is scheduled for Thursday October 15th at 6:30pm

PUBLIC COMMENT: None

CORRESPONDENCE: Supervisor Potter received no correspondence other than junk mail since last month's meeting.

Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: all are on file in the Town Clerk's Office.

-A motion was made by Councilman David Lake and seconded by Councilman Jeffrey Graham to approve the September 2020 Meeting Minutes with revisions. (4 Ayes) Motion carries.

-A motion was made by Councilwoman Jessica Steele and seconded by Councilman Jeffrey Graham to approve the Town Clerks report for the month of September 2020. (4 Ayes) Motion carries.

-A motion was made by Councilman Jeffrey Graham and seconded by Councilwoman Jessica Steele to approve the Supervisor's report for the month of September 2020. (4 Ayes) Motion carries.

-A motion was made by Councilman David Lake and seconded by Councilman Jeffrey Graham to approve payment of the following claims. (4 Ayes) Motion carries.

General Fund Abstract #10	Claims # 125-147	\$14,955.46
Highway Fund Abstract #10	Claims #100-111	\$7,564.90
Water Fund Abstract #10	Claims #34-39	\$13,026.94

-A motion was made by Councilman Jeffrey Graham and seconded by Councilwoman Jessica Steele to adjourn the meeting at 8:10PM. (4 Ayes) Motion carries.

Submitted October 15, 2020

Amber Wilson, Town Clerk