

**ORWELL TOWN BOARD**  
**Regular Meeting**  
**Orwell Town Hall**  
**1999 County Route 2, Orwell, NY**  
**September 11, 2018**  
**7:00PM**

Members Present:  
Supervisor William Potter  
Councilmen: Ryan Jones, Jeffrey Graham, David Lake, Nicholas Marshall  
Also Present:  
Oswego County Legislator-Milferd Potter  
CEO-John Howland  
Water Operator-Marvin Levack  
Highway Superintendent-Doug Henry  
NOCA Representative-Robert Trainham  
THC Representative-Paul Baxter  
Town Clerk-Rebecca Trudell

Supervisor Potter opened the regular town board meeting at 7:00PM with the Pledge of Allegiance to the Flag.

**REPORTS:A)** Code Enforcement Officer Howland presented his report for the month of August. There were 4 building permits issued in August. The CEO's report is on file in the town clerk's office.

**B)** Oswego County Legislator Potter reviewed the Legislator's report for August. The County agenda can be found on the Oswego County Website.

**C)** Water Operator Levack gave his report for the month of August.

- The bacteria test was satisfactory.
- Usage continues to stay at apx. 22,000 gallons per day.
- There continues to be a substantial amount of water. When the tower is full, the wet well under the pump house is still full as well.
- The switches and circuit board on the generator are in need of repair.

**D)** Highway Superintendent Henry handed in the equipment repair cost report for August and reviewed the bills.

- The NYMIR representative met with Superintendent Henry and conducted his annual inspection.
- Superintendent Henry sent the CHIPS report today.
- No notice has been received yet to start hauling sand. Supervisor Potter will bring this up at the upcoming meeting with the County.
- The town of Sloan purchased the 2014 International truck.

**E)** Tug Hill Commission Representative Paul Baxter went over his report for the month of August.

- Oswego county, cities, towns and villages passed the shared services plan at their meeting on Thursday, August 30.
- The next NYS Tug Hill Commission meeting is scheduled for Monday, September 17 at Albion Municipal Building.
- A presentation, "Lake-Effect Research at SUNY Oswego and How We Use it to Prepare Others" will be held on Monday, September 24 at 7:00PM at the Sandy Creek Town Hall.
- Tug Hill Commission has a new issue paper out on Cemetery Abandonment and Municipal Responsibilities. It is available on their website.

**F)** NOCA Representative Trainham gave his report for August.

**DISCUSSION:**

**A)** Councilman Jones has been trying to reach J&R Electrical about the clock lighting repairs and has had no response.

**B)** Supervisor Potter has been trying to contact Mr. Rossman about the roofing project and has had no response to calls or emails.

**C)** Supervisor Potter informed the board that a sign is needed for the playground which will be ordered soon.

**D)** A public hearing for Local Law #2 to Exceed the Tax Cap for 2019 has been scheduled for October 9 at 6:45PM.

**E)** Budget Workshop Meetings have been scheduled for Thursday, October 11 at 6:30PM and Thursday, October 18 at 6:30PM.

**PUBLIC COMMENTS:** none

**CORRESPONDENCE:** Supervisor Potter received a survey for employee health insurance which he is currently working on completing.

**Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: all are on file in the Town Clerk's Office.**

- A motion was made by Councilman Ryan Jones and seconded by Councilman David Lake to approve the revised July Regular Meeting Minutes. (5 Ayes) Motion carries.
- A motion was made by Councilman Jeffrey Graham and seconded by Councilman Ryan Jones to approve the August Regular Meeting Minutes with corrections. (5 Ayes) Motion carries.
- A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffery Graham to approve the August Special Meeting Minutes. (5 Ayes) Motion carries.
- A motion was made by Councilman Ryan Jones and seconded by Councilman Nicholas Marshall to approve the Town Clerk's Monthly Report for August. (5 Ayes) Motion carries.
- A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to approve the Supervisor's Monthly Report for August. (5 Ayes) Motion carries.
- A motion was made by Councilman Jeffrey Graham and seconded by Councilman David Lake to approve the following budget adjustments for August. (5 Ayes) Motion carries.

**Highway**

ADD	DA5110.44	General Repairs Gasoline	\$ 256.44
DEDUCT	DA5110.42	General Repairs Diesel Fuel	\$ 256.44
ADD	DA5112.4	Improvements CE	\$20,924.43
DEDUCT	DA5110.41	General Repairs CE	\$20,924.43
ADD	DA5140.1	Misc/Brush/Weeds PS	\$ 268.00
DEDUCT	DA5110.1	General Repairs PS	\$ 268.00

- A motion was made by Councilman Jeffrey Graham and seconded by Councilman David Lake to list the 2017 Ford pickup on Auctions International. (5 Ayes) Motion carries.
- A motion was made by Councilman Ryan Jones and seconded by Councilman Jeffrey Graham to approve payment of the following claims. (5 Ayes) Motion carries.

General Fund Abstract #9	Claims # 84-89B	\$ 6,113.98
Highway Fund Abstract #9	Claims #98-105B	\$ 2,477.00
Water Fund Abstract #9	Claims #21-22	\$ 313.20

- A motion was made by Councilman Nicholas Marshall and seconded by Supervisor Potter to adjourn the meeting at 7:59PM. (5 Ayes) Motion carries.

Submitted September 21, 2018.

Rebecca Trudell  
Orwell Town Clerk