

ORWELL TOWN BOARD
Regular Meeting
Orwell Town Hall
1999 County Route 2, Orwell, New York
July 10, 2018
7:00 PM

Members Present:
Supervisor William Potter
Councilmen: Ryan Jones, Jeffrey Graham, David Lake, Nicholas Marshall
Also Present:
Oswego County Legislator-Milferd Potter
CEO-John Howland
Water Operator-Marvin Levack
Highway Superintendent-Doug Henry
NOCA Representative-Robert Trainham
THC Representative-Paul Baxter
Town Clerk-Rebecca Trudell

Supervisor Potter opened the regular town board meeting at 7:00PM with the Pledge of Allegiance to the Flag.

REPORTS:

- A)** Code Enforcement Officer Howland presented his report for the month of June. There were 5 building permits issued in June. The CEO's report is on file in the town clerk's office.
- B)** Oswego County Legislator Potter reviewed the Legislator's report for June. The County agenda can be found on the Oswego County Website.
- C)** Water Operator Levack gave his report for the month of June.
- The bacteria test was satisfactory.
 - Usage continues to stay at apx. 22,000 gallons per day.
 - There continues to be a substantial amount of water. When the tower is full, the wet well under the pump house is still full as well.
 - The pump in the shallow well has been replaced and is functioning properly.

D) Highway Superintendent Henry handed in the equipment repair cost report for June and reviewed the bills.

- Superintendent Henry expressed some budget concerns and Supervisor Potter will discuss the issues with the Town Accountant and work on a solution while waiting for reimbursement through grants.
- Bids on the 2014 International so far have not been high enough to accept. The truck has been running fine through the Summer. The warranty will run out in January. The board discussed concerns with repair costs after the warranty expires.
- Superintendent Henry contacted Patty Ritchie's office to research grant opportunities for the purchase of a new snow plow. Someone from her office will be contacting him to let him with information on any grants available.
- The plan for the upcoming winter is to continue using the 2014 International while applying for a grant to purchase a new truck.

E) Tug Hill Commission Representative Paul Baxter went over his report.

- Representative Baxter has posted the 2018 final assessment roll to the town web site.
- The next Central New York Economic Development Council meeting will be Tuesday, July 17 from 2:00PM - 4:00PM at the Lake Ontario Event and Conference Center in Oswego.
- Representative Baxter has also posted the 2017 financial report to the town web site.
- The Oswego County Summer/Fall Tourism and Events brochures are available and Paul provided copies. They are available in the town clerk's office.
- A budget process workshop will be scheduled soon for August or September.

F) NOCA Representative Trainham gave his report for June.

DISCUSSION:

A) All materials for the lighting upgrades have arrived and Kiernan Contractors are scheduling a start date. Materials to repair the clock have also arrived and J&R Electric will be repairing it soon.

Councilman Ryan Jones presented a bid for the pedestrian door on the Town Barn with installation.
- A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to approve the bid to replace the door on the back of the Town Barn. (5 Ayes) Motion carries.

Councilman Jones will take photos of the front door on the Town Hall to see about a possible repair.

B) There have not been any acceptable bids yet on the 2014 International truck listed on the online auction web site.

C) Supervisor Potter contacted the Town Attorney to discuss options for selling the lot on the corner of Rt 2 and Rt 22. In order to meet our fiduciary responsibility the lot would have to be sold for at least the assessed value, which is \$8,000. At this time, the town will not be listing the property for sale. Supervisor Potter is going to contact the insurance company to find out what type of signage needs to be placed on the property in order to mitigate any liability. Another option is for the town to stop plowing the lot in the winter.

D) Supervisor Potter contacted the state and inquired about the NYS Deferred Compensation Plan following a request from a town employee. Municipalities are eligible to participate. He will follow up to get employees started in the program.

Public Comments: None

Correspondence:

Supervisor Potter provided the board with the real estate auction packet. There is one property in the town of Orwell listed in the packet.

- A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to approve the June 12 Regular Meeting Minutes as written. (5 Ayes) Motion carries.

- A motion was made by Councilman Nicholas Marshall and seconded by Councilman Ryan Jones to approve the Town Clerk's report for the month of June. (5 Ayes) Motion carries.

- A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffery Graham to approve the Supervisor's Monthly report for the month of June. (5 Ayes) Motion carries.

- A motion was made by Councilman Jeffrey Graham and seconded by Councilman David Lake to approve the following budget adjustments for the month of June. (5 Ayes) Motion carries.

HIGHWAY:

Add	DA5110.44	General Repairs Gasoline	\$360.38
Deduct	DA5110.42	General Repairs Diesel Fuel	\$360.38

- A motion was made by Councilman Ryan Jones and seconded by Councilman Jeffrey Graham to approve payment of the following claims: (5 Ayes) Motion carries.

General Fund Abstract #7	Claims #65-76B	Amount \$ 20,873.04
Highway Fund Abstract #7	Claims #73-87B	Amount \$103,347.26
Water District Fund Abstract #7	Claims #15-16	Amount \$ 274.85

- A motion was made by Councilman Nicholas Marshall and seconded by Supervisor William Potter to adjourn the meeting at 8:05PM. (5 Ayes) Motion carries.

Submitted July 27, 2018.

Rebecca Trudell
Orwell Town Clerk