

**ORWELL TOWN BOARD**  
**Regular Meeting**  
**Orwell Town Hall**  
**1999 County Route 2, Orwell, New York**  
**June 12, 2018**  
**7:00 PM**

Members Present:  
Supervisor William Potter  
Councilmen: Ryan Jones, Jeffrey Graham, David Lake, Nicholas Marshall  
Also Present:  
Oswego County Legislator-Milferd Potter  
CEO-John Howland  
Water Operator-Marvin Levack  
Highway Superintendent-Doug Henry  
NOCA Representative-Robert Trainham  
THC Representative-Paul Baxter  
Town Clerk-Rebecca Trudell  
Public Present: Shirley Downes

Supervisor Potter opened the regular town board meeting at 7:00PM with the Pledge of Allegiance to the Flag.

**REPORTS:**

**A)** CEO John Howland presented his report for the month of May. There were 10 permits issued, 2 of which were demolition permits. The CEO's report is on file in the town clerk's office.

**B)** Oswego County Legislator Potter went over the Legislator's report for May, the County agenda can be found on the Oswego County Website.

**C)** Water Operator Levack gave his report for May:

- The latest bacteria test came back satisfactory.
- The pump in the shallow well has failed and is being replaced.
- New filters have been ordered and will be installed after the pump is replaced.
- There continues to be a substantial amount of water in the system. When the tower is full there is still plenty of water in the wet well under the pump house.
- Usage is approximately 22,000 gallons a day.

D) Highway Superintendent Henry handed in the equipment repair cost report for May and reviewed the bills.

- 2 miles of New Scriba Drive have been paved and will be sealed this week, weather permitting.
  - The 2014 International truck will be listed on Auctions International and Doug will present bids at the next meeting in July.
  - The town of Boylston is interested in purchasing an old dump box that is no longer being used.
- A motion was made by Councilman Nicholas Marshall and seconded by Councilman Ryan Jones to sell the dump box to the town of Boylston for \$4,500. (5 Ayes) Motion carries.

- In order to save on maintenance cost, Superintendent Henry would like to switch to stainless steel plows and wings. The cost to upgrade to stainless steel for the new truck is \$2,995.
- A motion was made by Councilman Jeffrey Graham and seconded by Councilman Nicholas Marshall to upgrade to stainless steel plow and wing on the new truck. (5 Ayes) Motion carries.

- The town barn needs a new pedestrian door on the back of the building. Councilman Ryan Jones will price out the door and installation cost after Superintendent Henry gets him the measurements.

E) Tug Hill Commission Representative Paul Baxter went over his report.

- The survey of local government leaders is nearly complete. The results will be mailed out to everyone on the original survey list.
- The SuperCOG meeting was held in Redfield on May 30. Supervisor Potter and Councilman Jones attended.
- Representative Baxter attended the meeting of the Central New York Regional Economic Development Council on May 15 at LeMoyne College, the Consolidated Funding Application workshop at Onondaga Community College on May 24, and the Oswego County Shared Services panel meeting on May 31.
- Representative Baxter participated in the webinar, organized by the Tug Hill Commission, on cemetery abandonment. The Commission plans on posting the webinar to their web site, [www.tughill.org](http://www.tughill.org).
- The Commission has issued a technical paper titled **The Montague Doppler Radar, An Overview**, which can be found at [www.tughill.org/publications/technical-issue-papers/](http://www.tughill.org/publications/technical-issue-papers/).
- Representative Baxter posted the 2017 water quality report to the town's web site.

F) NOCA Representative Trainham gave his report for May.

**DISCUSSION:**

**A)** Summer Recreation Employee Request: The Sandy Creek Summer Recreation Director sent a letter to the Town of Orwell asking to be added as a Town of Orwell employee in order to participate in the New York State retirement program. The Director is currently employed by the Village of Lacona and they do not participate in the New York State retirement program. Supervisor Potter explained that the Town of Orwell has an inter-municipal agreement with the Village of Lacona for the Summer Recreation Program and this person is an employee of the Village of Lacona. After discussing the cost and liability involved, the board agrees to refrain from adding the Director of the Summer Recreation Program as an employee of the Town of Orwell.

**B)** Kiernan Contractors Inc. Exterior Lighting Upgrades (Estimate): Councilman Ryan Jones contacted Kiernan Contractors and J&R Electric for estimates to upgrade lighting for the playground and outdoor lighting on the Town Hall. J&R did not reply. Councilman Jones presented the estimate from Kiernan Contractors Inc. in the amount of \$4,250.00.

- A motion was made by Councilman Nicholas Marshall and seconded by Councilman Ryan Jones to start the electrical upgrades with Kiernan Contractors Inc. (5 Ayes) Motion carries.

**PUBLIC COMMENTS:** None

**CORRESPONDENCE:**

Supervisor Potter read the correspondence received since last month's meeting.

Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: all are on file in the Town Clerk's Office.

- A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to approve the May 8 Regular Meeting Minutes as written. (5 Ayes) Motion carries.

- A motion was made by Councilman Jeffrey Graham and seconded by Councilman Ryan Jones to approve the Town Clerk's Monthly Report for May. (5 Ayes) Motion carries.

- A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to approve the Supervisor's Monthly Report for May. (5 Ayes) Motion carries.

- A motion was made by Councilman Nicholas Marshall and seconded by Councilman Ryan Jones to approve the following budget adjustments for May. (5 Ayes) Motion carries.

**GENERAL:**

Add	A1410.12	Town Clerk/Trainees PS	\$ 62.50
Deduct	A1990.4	Contingent CE	\$ 62.50

**WATER:**

Add	SW1910.4	Unallocated Insurance	\$ 38.73
Deduct	SW1990.4	Contingent	\$ 38.73

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Ryan Jones to approve payment of the following claims: (5 Ayes) Motion carries

General Fund Abstract #6	Claims #51-64	Amount \$ 6,025.13
Highway Fund Abstract #6	Claims #57-72	Amount \$108,339.94
Water District Fund Abstract #6	Claims #12A-14B	Amount \$ 2,929.93

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Ryan Jones to adjourn the meeting at 8:06PM. (5 Ayes) Motion carries.

Submitted June 25, 2018

Rebecca Trudell  
Orwell Town Clerk