

**ORWELL TOWN BOARD**  
**Regular Meeting**  
**Orwell Town Hall**  
**1999 County Route 2, Orwell, New York**  
**March 13, 2018**  
**7:00 PM**

Members Present:  
Supervisor William Potter  
Councilmen: Nicholas Marshall, Ryan Jones, Jeffrey Graham, David Lake  
Also Present:  
CEO-John Howland  
Oswego County Legislator-Milferd Potter  
NOCA Representative-Robert Trainham  
Town Clerk-Traci LaVeck  
Public Present:  
Shirley Downes, Rebecca Trudell

Supervisor Potter opened the regular town board meeting at 7:02 PM with the Pledge of Allegiance to the Flag.

A) CEO Howland gave his report for February, no building permits were issued. CEO Howland will be attending code school in April. The CEO's report is on file in the town clerk's office.

B) Oswego County Legislator Milferd Potter went over the Legislator's Report for March. The County agenda can be found on the Oswego County Website.

C) Water Operator Levack was absent, he gave his report for February to Supervisor Potter:

- The latest bacteria test came back satisfactory.
- All of the equipment is working properly.
- There continues to be a substantial amount of water in the system. When the tower is full there is still plenty of water in the wet well under the pump house.
- Usage is approximately 18,000 gallons a day.

D) Highway Superintendent Henry was absent, he gave his equipment repair cost report for February and highway bills to Supervisor Potter.

- The 2014 International plow truck caught fire this morning while on the road, it was put out with a fire extinguisher and towed to Stadium International for repairs.
- The push frame for the plow that was damaged has been repaired at a cost of approximately \$2,778.00, which was covered by insurance.

- The 2017 Ford pickup that had tailgate damage has been repaired at a cost of \$2,181.66, this was also covered by insurance.
- The town clerk will run a Legal Notice informing the public of posted roads (gross weight in excess of 5 tons per axle) effective until May 1st.

E) NOCA Representative Trainham gave his report for February.

**DISCUSSION:**

A) Snow Plow/Truck financing update: Financing for the purchase of the 2019 International plow truck has been secured, and the truck has been ordered.

B) Glider Oil Update: The Town has opened an account with Glider Oil, this will replace the Mirabito account.

D) Town Clerk Traci LaVeck has handed in her resignation effective April 30, 2018, the aforementioned resignation has also been filed with the Secretary of State. Rebecca Trudell has offered to fill the position for the remainder of the year, this will be done per appointment by the Town Board. Ms. Trudell will run in November to fill the town clerk's position as an elected official.

**RESOLUTION #5-2018 Appointment of interim town clerk**

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Nicholas Marshall to adopt a Resolution appointing Rebecca Trudell as interim Town Clerk effective May 1, 2018. The aforementioned position will be filled in the 2018 November General Election.

Resolution adopted as follows:

Councilman Nicholas Marshall	Aye
Councilman Ryan Jones	Aye
Supervisor William Potter	Aye
Councilman Jeffrey Graham	Aye
Councilman David Lake	Aye

**PUBLIC COMMENT:** Public present thanked Town Clerk LaVeck for her services, wished her well, and welcomed Ms. Trudell.

**CORRESPONDENCE:** Supervisor Potter read the correspondence received since last month's meeting.

- NYS Senator James Tedisco is sponsoring a Bill S3292/A3907 to create the Safe Water Infrastructure Action Plan (SWAP). The Bill is designed to provide municipalities with water, sewer and storm water infrastructure an annual supplement funding stream to support operation and maintenance activities. Its mode of operation will closely resemble the CHIPS program. New York Rural Water Association is asking for a letter of support to help get the Bill passed.

-A motion was made by Councilman Ryan Jones and seconded by Councilman Nicholas Marshall authorizing Supervisor Potter to write a letter of support concerning Bill S3292/A3907 to create SWAP. (5 Ayes) Motion carries

- Donna Scanlon who works for Oswego County in the Office of Community Development would like to do a presentation at the April or May town board meeting concerning the money that NYS is making available to address septic system replacement in areas of Oswego County that have unique environmental characteristics.

**Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: all are on file in the Town Clerk's Office.**

- A motion was made by Councilman Jeffrey Graham and seconded by Councilman Nicholas Marshall to approve the February Regular Meeting Minutes as written. (5 Ayes) Motion carries

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Ryan Jones to approve the Town Clerk's Monthly Report for February. (5 Ayes) Motion carries

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to approve the Supervisor's Monthly Report for February. (5 Ayes) Motion carries

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Nicholas Marshall to approve the following budget adjustment for February. (5 Ayes) Motion carries

<b>General</b>			
Add	A1620.41	Buildings CE	\$ 1,700.00
Deduct	A1990.4	Contingent CE	\$ 1,700.00

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Ryan Jones to approve payment of the following claims: (5 Ayes) Motion carries

General Fund Abstract #3	Claims #23-34B	Amount \$ 4,257.80
Highway Fund Abstract #3	Claims #25-35B	Amount \$17,651.68
Water District Fund Abstract #3	Claims #04-06B	Amount \$ 972.89

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to adjourn the meeting at 7:59 PM. (5 Ayes) Motion carries

Submitted  
March 21, 2018

Traci S LaVeck

Orwell Town Clerk