

ORWELL TOWN BOARD
Public Hearing Local Law #1
Regular Meeting
Orwell Town Hall
1999 County Route 2, Orwell New York
October 10, 2017
6:45 PM

Members Present:
Supervisor William Potter
Councilmen: Nicholas Marshall, David Lake, Jeffrey Graham, Robert Martin
Also Present:
Water Operator-Marvin LeVack
Oswego County Legislator-Milferd Potter
Highway Superintendent-Doug Henry
CEO-John Howland
Tug Hill Representative-Paul Baxter
NOCA Representative-Robert Trainham
Town Clerk-Traci LaVeck
Public Present:
Shirley Downes, Ryan Jones, Arthur Macri

Supervisor William Potter opened the Public Hearing (proposed Local Law #1-2017 to Override Tax Levy Limit established in General Municipal Law Section 3-C) for Public Comment at 6:45PM. Public present asked how the budget process is going so far. Supervisor Potter stated that it is going well, they are staying within the limit.

Supervisor Potter closed the Public Hearing at 7:00 PM and opened the Regular Meeting with the Pledge of Allegiance to the Flag.

Local Law #1-2017:

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Robert Martin to adopt Local Law #1-2017 to authorize spending of funds over the tax cap.

Vote by Roll Call:

Councilman Nicholas Marshall	Aye
Councilman David Lake	Aye
Supervisor William Potter	Aye
Councilman Jeffrey Graham	Aye
Councilman Robert Martin	Aye

5 Ayes-Local Law #1-2017 is adopted
Local Law #1-2016 is on file in the town clerk's office.

REPORTS:

A) CEO Howland gave his report for September, three building permits were issued. The CEO's report is on file in the town clerk's office.

B) Oswego County Legislator Potter went over the October Legislator's Report, the entire agenda can be found on the County Website.

C) Water Operator Levack gave his report for September:

- The latest bacteria test came back satisfactory.
- There continues to be a substantial amount of water in the system. When the tower is full there is still plenty of water in the wet well under the pump house.
- Usage is approximately 18,000 gallons a day.
- A curb stop was repaired at 3476 County Route 22
- Water Operator Levack has been working on getting the UV units to display the proper read out, to keep the lights green. He stated that he may need to purchase new sensors.

D) Highway Superintendent Henry: no equipment repair cost report for September went over the bills.

- The 2009 International needed to have a complete brake job.
- The Hwy workers have finished hauling sand for this season.
- Stadium International still owes Orwell a credit of approximately \$2000.00 which will take care of the existing bills from them.
- The hwy workers have started hauling blacktop millings (from the state) to repair roads, they are able to save money on oil when they use the millings.
- Culvert on Lester Road (Councilman Graham asked): the hole on the north side has been filled with oil and stone and it seems to be holding per Hwy Supt Henry. The pipe is in good shape and doesn't look like it's collapsing, however Hwy Supt Henry has to be in compliance with the DEC so he is keeping an eye on it and thinks that eventually a bridge will need to be built.
- There is a bid of \$23,100.00 through Auction International on the 2012 Chevrolet pickup truck.

- A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to sell the 2012 Chevrolet Pickup truck for \$23,100.00 on Auction International.

(5 Ayes) Motion carries

E) Tug Hill Commission Representative Baxter gave his report for October:

- Mr. Baxter handed out the Comparison of Oswego County Towns for 2017.
- Tug Hill Commission will be holding it's annual meeting and dinner in Boonville on Thursday, November 2nd.

F) NOCA Representative Trainham gave his report for September and went over the quarterly report.

DISCUSSION:

A) 2018 NOCA Contract:

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham authorizing Supervisor Potter to sign the 2018 NOCA Contract. (5 Ayes) Motion carries

B) Public Hearing for the 2018 Preliminary Budget will be held on Thursday, November 9, 2017 at 6:45 PM. The town clerk will run a Public Notice.

C) The November Regular Town Board meeting will be held Tuesday, November 14, 2017 at 7:00 PM.

D) 2012 Chevrolet Pickup Truck Replacement Proposal (Resolution/transfer of funds):

Resolution #9-2017: Transfer of Funds to Purchase New Pickup Truck for Highway Garage:

WHEREAS, the Orwell Highway Garage needs to replace the 2012 Chevrolet pickup truck that has been sold on Auction International;

WHEREAS, the town board of the Town of Orwell deems that the purchase of a new pickup truck is in the best interest of the Town of Orwell;

WHEREAS, there are sufficient funds available in the highway fund balance to cover the cost of a new pickup truck;

NOW, THEREFORE, on motion made by Councilman Jeffrey Graham and seconded by Councilman David Lake, be it resolved as follows:

- That the Town Board of the Town of Orwell hereby authorizes the transfer of funds in the amount of \$35,000.00 from Highway Fund Balance to Highway Checking for the purchase of a new 2018 pickup truck (with a plow) to replace the 2012 Chevrolet pickup truck that has been sold.

Motion adopted as follows:

Councilman Nicholas Marshall	Aye
Councilman David Lake	Aye
Supervisor William Potter	Aye
Councilman Jeffrey Graham	Aye
Councilman Robert Martin	Aye

E) Credit Card Payment Software Proposal: Supervisor Potter has spoken with Williamson Law Book concerning the purchase of software for online and credit card/E-Check payments, the program can be interfaced with the existing Town Clerk, Tax Collection, and Water Billing software that is currently being used. The proposal is as follows:

TaxGlance Lookup Software Program	\$495.00
(TaxGlance Annual Support)	\$240.00
Water Quick Pay	\$295.00
(Water Quick Pay Annual Support)	\$240.00
Clerk Quick Pay	\$100.00
(Clerk Quick Pay Annual Support)	\$120.00
Dog License Online & Annual Support	N/C

The above mentioned proposal is valid for 90 days.

A Credit Card service fee of \$1.75 will be charged to totals of \$64.00 or less and a fee of 2.75% will be charged to totals greater than \$64.00. E-Checks will be charged an access fee. Once the program has been set up it will be possible to make payments online at the Orwell Website.

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake authorizing Supervisor Potter to purchase the above mentioned **Credit Card Payment Software Package** from Williamson Law Book. (5 Ayes) Motion carries

PUBLIC COMMENT: Public present asked if it would be possible to get a small amount of fill for a hole that is located at the end of their driveway, Hwy Supt Henry said that the individual could come and pick some up. Public present commented that the Orwell Website had not been updated as of tonight's meeting, also the Facebook link and Code Enforcement links still have not been added.

CORRESPONDENCE: Supervisor Potter read the correspondence received since last month's meeting.

Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: all are on file in the Town Clerk's Office.

-A motion was made by Councilman Robert Martin and seconded by Councilman Jeffrey Graham to approve the September Regular Meeting Minutes as written. (5 Ayes) Motion carries

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake to approve the Town Clerk's Monthly Report for September. (5 Ayes) Motion carries

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Nicholas Marshall to approve the Supervisor's Monthly Report for September. (5 Ayes) Motion carries

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to approve the following Budget Adjustments for September: (5 Ayes) Motion carries:

General			
Add	A1355.4	Assessor CE	\$ 105.10
Deduct	A1990.4	Contingent CE	\$ 105.10
Add	A1620.44	Improvements CE Playground	\$ 921.09

Deduct	A1990.4	Contingent CE	\$ 921.09
		Highway	
Add	DA5110.41	General Repairs CE	\$ 2,025.91
Deduct	DA5130.2	Machinery EQ	\$ 2,025.91
Add	DA5112.4	Improvements CE	\$24,534.91
Deduct	DA5130.2	Machinery EQ	\$24,534.91
Add	DA5130.4	Machinery CE	\$ 8,282.87
Deduct	DA5130.2	Machinery EQ	\$ 5,087.76
Deduct	DA5110.42	General Repairs Diesel Fuel CE	\$ 3,195.11

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake to approve payment of the following claims: (5 Ayes) Motion carries

General Fund Abstract #10	Claims #96-103	Amount \$	4,372.77
Highway Fund Abstract #10	Claims #96-99	Amount \$	1,602.34
Water District Fund Abstract #10	Claims #24-25	Amount \$	1,148.00

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake to adjourn the meeting at 7:56 PM. (5 Ayes) Motion carries

Submitted
October 23, 2017

Traci S LaVeck
Orwell Town Clerk