

ORWELL TOWN BOARD
Regular Meeting
Orwell Town Hall
1999 County Route 2, Orwell, New York
December 13, 2016
7:00 PM

Members Present:

Supervisor William Potter

Councilmen: David Lake, Jeffrey Graham, Robert Martin

Absent: Councilman Nicholas Marshall

Also Present:

Water Operator-Marvin Levack

CEO-John Howland

Highway Superintendent-Doug Henry

Oswego County Legislator-Milferd Potter

Town Clerk-Traci LaVeck

THC Representative-Paul Baxter

Public present: Ryan Jones, Shirley Downes, Karigan Shawcross, Tim Palmer

Supervisor Potter called the Regular Meeting to order at 7:00 PM with the Pledge of Allegiance.

REPORTS:

A) CEO Howland gave his report for November, one building permit was issued totaling \$19.00. The CEO's report is on file in the town clerk's office.

CEO Howland states that he does not issue many building permits (if any) during the winter months, he would like to modify his schedule by cutting Wednesday evening hours (in Orwell) during the months of January and February. CEO Howland will continue to have office hours in Orwell on Mondays, as well as continuing to issue permits from his home office.

-A motion was made by Councilman Jeffrey Graham and seconded by Supervisor William Potter authorizing CEO John Howland to modify his schedule by cutting out Wednesday evening hours in Orwell during the months of January and February. (4 Ayes) Motion carries.

B) Oswego County Legislator Potter gave his report for December, the County agenda can be found on the Oswego County Website.

C) Water Operator Levack gave his report for November:

- The latest bacteria test came back satisfactory.
- The sensors on the UV units need to be calibrated. All of the other equipment is working fine.
- There continues to be a substantial amount of water in the system. When the tower is

full there is still plenty of water in the wet well under the pump house.

- Usage is approximately 16,000 gallons a day.
- Water Operator Levack has ordered a new UV sensor, it will be used to calibrate the units when it arrives. If new sensors are needed they will be purchased over an extended time frame.
- The annual inspection by the Oswego County Health Department has been completed. Everything is satisfactory, with the exception of the UV sensors.

D) Highway Superintendent Henry handed in the equipment repair cost report for November and went over the bills.

- Bought 100 tons of salt this year, it's been over five years since any has been purchased.
- The 2008 International truck has an issue with the computer, it is at Delong Enterprises being repaired.

E) Tug Hill Commission Representative Paul Baxter was present to discuss upcoming meetings.

F) NOCA Representative Trainham was absent.

DISCUSSION:

A) Highway Full-Time Employee Agreement Modifications for 2017-2018

Resolution #14-2016: Highway Full-Time Employee Agreement 2017-2018

Motion made by Councilman Jeffrey Graham Seconded by Councilman David Lake

Be it resolved that due to the increase of cost of living the Orwell Town Board does hereby increase the Highway Full-Time Employee Hourly Rate by 50 cents an hour effective January 1, 2017 and another 50 cents an hour wage increase for the fiscal year 2018, effective January 1, 2018.

Be it further resolved that there is a guaranteed two hours pay for call-ins, this applies only if an employee works less than the two hours, this will not be added onto time worked beyond those two hours.

Motion adopted as follows:

Councilman David Lake	Aye
Supervisor William Potter	Aye
Councilman Jeffrey Graham	Aye
Councilman Robert Martin	Aye

B) Highway Part-Time Employee Hourly Wage Increase:

Resolution #15-2016: Highway Part-Time Employee Hourly Wage Increase

Motion made by Councilman Jeffrey Graham Seconded by Councilman Robert Martin

Be it resolved that due to the increase of cost of living the Orwell Town Board does hereby increase the Highway Part-Time Employee Hourly Rate from \$12.50/hr to \$14.50/hr (non CDL) and \$13.50/hr to \$16.00/hr (CDL) effective December 7, 2016.

Be it further resolved that a 25 cent shift differential is in effect for highway employees who work nights.

Motion adopted as follows:

Councilman David Lake	Aye
Supervisor William Potter	Aye
Councilman Jeffrey Graham	Aye
Councilman Robert Martin	Aye

C) 2004 Chevrolet Pickup Sale: There was a bid of \$3,050.00 received from Auction International.

Resolution #16-2016: Sale of 2004 Chevy Pickup

Motion made by Councilman Robert Martin Seconded by Councilman David Lake

Be it resolved that the Orwell Town Board does hereby accept the bid of \$3,050.00 from Auction International for the sale of the 2004 Chevrolet Pickup located at the highway garage.

Motion adopted as follows:

Councilman David Lake	Aye
Supervisor William Potter	Aye
Councilman Jeffrey Graham	Aye
Councilman Robert Martin	Aye

D) There will be a public information meeting Thursday, December 14, 2016, 6:00-8:00 PM covering the Bennett Bridges project.

E) Schedule Year-End Board Meeting for Thursday, December 29, 2016 at 7:00 PM.

Public Comment: None

Correspondence: Supervisor Potter read the correspondence received since last month's meeting.

Approval of Minutes, Monthly Reports, Budget Adjustments, and Payments of Claims: all are on file in the town clerk's office.

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Robert Martin to approve the November 10th Public Hearing and Regular Meeting Minutes with the following correction: Page 3, Resolution #13-2016 Councilman Robert Martin's name is under motion adopted twice, change the first to Councilman David Lake. (4 Ayes) Motion carries

-A motion was made by Councilman Robert Martin and seconded by Councilman Jeffrey Graham to approve the Town Clerk's Monthly Report for November. (4 Ayes) Motion carries.

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman David Lake to approve the Supervisor's Monthly Report for November. (4 Ayes) Motion carries

-A motion was made by Councilman Jeffrey Graham and seconded by Supervisor William Potter to approve the following Budget Adjustments for November. (4 Ayes) Motion carries

General

Add	A1355.41	Assessor/Reassessment (CE)	\$ 3,000.00
Add	A1620.41	Building (CE)	\$ 3,745.45
Add	A1620.44	Building Improvements (CE)	\$ 4,716.75
Add	A5132.41	Garage (CE)	\$ 300.00
Deduct	A1990.4	Contingent (CE)	\$11,762.23

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Robert Martin to approve payment of the following claims: (4 Ayes) Motion carries

General Fund Abstract #12	Claims #153-163B	Amount \$15,931.46
Highway Fund Abstract #12	Claims #112-127B	Amount \$14,149.07
Water District Fund Abstract #12	Claims #24-26B	Amount \$ 1,870.41

-A motion was made by Councilman David Lake and seconded by Supervisor William Potter to adjourn the meeting at 8:08 PM. (4 Ayes) Motion carries

Submitted
December 16, 2016

Traci S LaVeck
Orwell Town Clerk