

**ORWELL TOWN BOARD**  
**Public Hearing (Local Law #1-2016)**  
**Regular Meeting**  
**Orwell Town Hall**  
**1999 County Route 2, Orwell, New York**  
**October 11, 2016**

Members Present:  
Supervisor William Potter  
Councilmen: Nicholas Marshall, David Lake, Jeffrey Graham, Robert Martin  
Also Present:  
Water Operator-Marvin Levack  
Highway Superintendent-Doug Henry  
CEO-John Howland  
NOCA Rep-Robert Trainham  
THC Rep-Paul Baxter  
Town Clerk-Traci LaVeck  
Public Present:Ryan Jones, Shirley Downes

**Public Hearing:**

Supervisor Potter opened the Public Hearing (proposed Local Law #1-2016 to Override Tax Levy Limit established in General Municipal Law Section 3-C) for Public Comment at 6:45PM. No Public Comment.

**Regular Meeting:**

Supervisor Potter closed the Public Hearing and opened the Regular Meeting at 7:01 PM with the Pledge of Allegiance.

**Local Law #1-2016:**

**-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Robert Martin to adopt Local Law #1-2016 to authorize spending of funds over the 0.68% tax cap.**

**Vote by Roll Call:**

<b>Councilman Nicholas Marshall</b>	<b>Aye</b>
<b>Councilman David Lake</b>	<b>Aye</b>
<b>Supervisor William Potter</b>	<b>Aye</b>
<b>Councilman Jeffrey Graham</b>	<b>Aye</b>
<b>Councilman Robert Martin</b>	<b>Aye</b>

**5 Ayes-Local Law #1-2016 is adopted**

**Local Law #1-2016 is on file in the town clerk's office.**

**REPORTS:**

A) CEO Howland- no report for September, no building permits were issued.

B) County Legislator Potter was not present.

C) Water Operator's Report for September:

- The latest bacteria test came back satisfactory.
- All of the equipment is working fine.
- There continues to be a substantial amount of water in the system. When the tower is full there is still water in the wet well under the pump house.
- Usage is approximately 18,000 gallons a day.
- Water Operator Levack is going to have Sovas change the bladder tank on the small pump that feeds the UV units.

D) Highway Superintendent Henry handed in the equipment repair cost report for September and went over the bills.

- Sand is put up for the winter season.
- Putting the plows and sanders on the trucks, getting them ready for winter.
- Orwell sent stone to Richland to help overhaul the pond located on County Route 2.
- 2004 Chevy Pickup is no longer being used, Hwy Supt Henry wants to know if the board wants to sell it.

E) THC Representative Paul Baxter was present to discuss upcoming meetings.

F) NOCA Representative Trainham gave his report for September.

**DISCUSSION:**

A) Final Budget Workshop Meeting: Wednesday, October 26, 2016 at 6:30 PM.

B) Schedule Public Hearing for 2017 Preliminary Budget: Thursday, November 10, 2016 at 6:45 PM. November Regular Meeting is to follow at 7:00 PM. Town Clerk will put notice in paper.

C) Authorize Highway Superintendent Henry to sign 2016/2017 Oswego County Ice and Snow Agreement: The Town's attorney looked at the agreement and discussed it with the County's attorney, and the County stated that past practice and their intent is to cover hourly wages only. The County said that they will be sending out a memo to the Towns to clarify.

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman David Lake authorizing Highway Superintendent Henry to sign the 2016/2017 Oswego County Ice and Snow Agreement. (5 Ayes) Motion carries

D) 2017 NOCA Contract-Annual Sum \$28,841.00, payable quarterly:

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham authorizing Supervisor Potter to sign the 2017 NOCA Contract. (5 Ayes) Motion carries

E) **Replace 2004 Chevy Pickup:**

- Councilmen Graham and Marshall spoke with a salesman from FX Caprara to price a new pickup truck to replace the 2004 Chevy, they were told that Orwell could purchase a new gasoline powered, four wheel drive, regular cab pickup truck for \$26,000-\$27,000 (municipal discount program), two year trade in deal possible.
- Money left in 2016 Fund Balance will cover the cost of a new pickup
- Supervisor Potter will look into either a Corporate Account or Fleet Card for purchasing gasoline for the pickups.

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to have the town clerk run a public notice in the paper to sell the 2004 Chevrolet pickup truck located at the highway garage. (5 Ayes) Motion carries

-On a motion made by Councilman Jeffrey Graham and seconded by Councilman Nicholas Marshall, Supervisor Potter is hereby authorized to purchase a new 2017 pickup truck for use at the Orwell highway garage. (5 Ayes) Motion carries

**-Resolution #9-2016-Purchase of New Pickup Truck for Highway Garage:**

WHEREAS, the Orwell Highway Garage needs to have the 2004 Chevrolet pickup truck replaced (it's no longer in service) before the end of this year;

WHEREAS, the town board of the Town of Orwell deems that the purchase of a new pickup truck is in the best interest of the Town of Orwell;

WHEREAS, there are sufficient funds available in the highway fund balance to cover the cost of a new pickup truck;

NOW, THEREFORE, on motion made by Councilman Nicholas Marshall and seconded by Councilman Robert Martin, be it resolved as follows:

- That the Town Board of the Town of Orwell hereby authorizes the purchase of a new 2017 pickup truck to replace the out of service 2004 pickup truck located at the Orwell Highway Garage.
- That the Supervisor of the Town is hereby authorized to sign all paperwork necessary to complete the transaction.

**Motion adopted as follows:**

Councilman Nicholas Marshall	Aye
Councilman David Lake	Aye
Supervisor William Potter	Aye
Councilman Jeffrey Graham	Aye
Councilman Robert Martin	Aye

**RESOLUTION #10-2016 Increase DA5112.4 Improvements Fund**

-On a motion made by Councilman Nicholas Marshall and seconded by Councilman Robert Martin,

**Be it Resolved,** that Supervisor Potter is hereby authorized to increase Improvements (CE) DA5112.4 by \$21,357.20 from the additional CHIPS money.

**Motion adopted as follows:**

Councilman Nicholas Marshall	Aye
Councilman David Lake	Aye
Supervisor William Potter	Aye
Councilman Jeffrey Graham	Aye
Councilman Robert Martin	Aye

F) Highway Employee Contract Negotiations Update: Tabled until next month's meeting.

G) Clock/Tower Progress Report: All of the clock parts have been ordered. The last component is set to be shipped October 28<sup>th</sup>, so the clock will be installed after that date.

**PUBLIC COMMENTS:** None

**CORRESPONDENCE:** Supervisor Potter read the correspondence received since last month's meeting.

**Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: All are on file in the Town Clerk's Office.**

-A motion was made by Councilman Robert Martin and seconded by Councilman Jeffrey Graham to approve the September Regular Meeting Minutes as written. (5 Ayes) Motion carries

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Nicholas Marshall to approve the Budget Workshop Meeting Minutes as written. (5 Ayes) Motion carries

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Robert Martin to approve the Town Clerk's Monthly Report for September. (5 Ayes) Motion carries

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake to approve the Supervisor's Monthly Report for September. (5 Ayes) Motion carries

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to approve the following budget adjustments for September. (5 Ayes) Motion carries

**General**

Add	A1355.41	Assessor/Reassessment (CE)	\$ 2,000.00
Add	A1620.41	Building (CE)	\$ 947.00
Add	A5010.4	Highway Superintendent (CE)	\$ 30.87
Add	A5132.41	Garage (CE)	\$ 142.23
Deduct	A1990.4	Contingent (CE)	\$ 3,120.10

**Highway**

Add	DA5110.4	General Repairs (PS)	\$ 625.00
Deduct	DA5142.41	Snow Removal Repairs (PS)	\$ 625.00
Add	DA5112.4	Improvements (CE)	\$ 15,473.52
Deduct	DA5120.4	Bridges (CE)	\$ 3,000.00
Deduct	DA5110.41	General Repairs (CE)	\$ 12,473.52

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to approve payment of the following claims: (5 Ayes) Motion carries

General Fund Abstract #10	Claims #128-137B	Amount \$ 3381.76
Highway Fund Abstract #10	Claims #87-97	Amount \$ 16,548.89
Water District Fund Abstract #10	Claims #21-22B	Amount \$ 736.18

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to adjourn the meeting at 8:09 PM. (5 Ayes) Motion carries

Submitted  
October 26, 2016

Traci S LaVeck  
Orwell Town Clerk