

ORWELL TOWN BOARD
Regular Meeting
Orwell Town Hall
1999 County Route 2, Orwell, New York
September 13, 2016

Member Present:
Supervisor William Potter
Councilmen: Nicholas Marshall, David Lake, Jeffrey Graham, Robert Martin
Also Present:
Water Operator-Marvin Levack
Highway Superintendent-Doug Henry
CEO-John Howland
NOCA Representative-Robert Trainham
THC Representative-Paul Baxter
Town Clerk-Traci LaVeck
Public Present:Ryan Jones

Supervisor Potter opened the Regular Town Board Meeting at 7:00 PM with the Pledge of Allegiance.

REPORTS:

A) CEO Howland handed in his report for August, eight building permits were issued totaling \$721.00. The CEO's report is on file in the town clerk's office.

B) Oswego County Legislator Potter handed in the Legislator's Report for September, the County agenda can be found on the Oswego County Website.

C) Water Operator Levack gave his report for August:

- The latest bacteria test came back satisfactory.
- All of the equipment is working fine.
- There continues to be a substantial amount of water in the system. When the tower is full there is still water in the wet well located under the pump house.
- Usage is approximately 18,000 gallons a day.
- According to Water Operator Levack there are no leaks at this time and there is plenty of water in the system, he has shared this information with Bill Havener from the Oswego County Health Department to keep him updated on how the water supply is doing.

D) Highway Superintendent Henry handed in his equipment repair cost report and went over the bills for August.

- The new Milton Caterpillar Loader was delivered on Monday of last week.
- CHIPS:Total CHIPS money for 2016 is \$114,922.93, with Pave New York making up \$21,357.00 of it.
- The sidewalks located on Mill Street and County Route 2 by the Jones' residence have been removed and fill has been put in.
- The highway workers will begin hauling sand within the next couple of weeks.

- A person from Lorton Lake has been in contact with Highway Superintendent Henry and Supervisor Potter asking that a street light and/or signage be put up near the location where the ATV accident occurred to help to make that area safer.
- **County of Oswego Highway Department Snow Removal and Ice Control Agreement** needs to be signed and returned to the County by October 1, 2016. Highway Superintendent Henry would like the town board to review the contract wording, and questioned whether the town's attorney should review the agreement before having him sign it. Last year the County stopped paying the towns to haul sand, according to this year's wording of the contract there will be no reimbursement to the towns for loading the sanders or plow/sander combinations. According to Highway Superintendent Henry the County Highway Department gets reimbursed (the full wage benefit package) for plowing state roads, it is questioned as to why the towns do not get reimbursed in the same manner for plowing the county roads, when the contract states that it will reimburse the municipality in full of all actual expenses incurred by the municipality, coverage of "all labor costs" is included in the wording.

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake to authorize Highway Superintendent Henry to sign the County of Oswego Highway Department Snow Removal and Ice Control Agreement with the following provisions:

- Provision #1-To have the town's attorney form a clear interpretation of personell expenses, benefits, and reimbursements (as stated in the above mentioned contract) due to the town for snow removal and ice control of county roads effective October 1, 2016-May 30, 2017.
- Provision #2-Hold the contract until September 29th giving the town's attorney time to form the interpretation mentioned in provision #1.

(5 Ayes) Motion carries

E) Tug Hill Representative Paul Baxter was present to discuss upcoming meetings:

- THC is in the process of coordinating the 'SUPERCOG' meeting
- Thursday, November 10th the Tug Hill Commission will be meeting at Tailwater Lodge in Altmar for their annual dinner meeting.

F) NOCA Representative Robert Trainham gave his report for August.

DISCUSSION:

A) Hog Back Property Sale: Still moving forward, nothing finalized yet.

B) Direct Deposit/Online Banking: Should go through this week.

C) DASNY/SAM Grant:

1) Clock Approval-

- Supervisor Potter has made a 50% down payment on the clock
- Electrical Requirements-220V 20 amp circuit for power to the new clock. Light fixture would consist of two arms with a 24" LED Bulb that would illuminate the front of the clock. J&R Electric was here today to gather information to put together an estimate.
- A lift will be required to do the lighting for the clock (if the lighting is approved, no estimate yet). The estimate for an 80' lift is \$1,500-\$2,000/week.

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Robert Martin to move forward with the clock project. (5 Ayes) Motion carries

2) Playground Project-

- The playground proposal that Supervisor Potter has received is as follows:
- Proposed size of the playground-37'x77'
- Equipment-swing set (four swings), bouncy frog, see saw, slide configuration (sliding, climbing activities, etc.)
- Option #1-the above package with wood mulch (which would need annual maintenance) as a safety ground cover would cost \$22,909.25.
- Option #2-the above package with rubber mulch (virtually no maintenance and is preferred) as a safety ground cover would cost \$31,298.57.
- Supervisor Potter has been talking with Councilman Marshall and would like to form a committee to have the town do a self-install of the playground, which would save money.
- Supervisor Potter has spoken with Marc See concerning the cost of the playground project and the Procurement Policy. Mr. See assured Supervisor Potter that because he has spoken with other companies and received pricing and information from them regarding the playground project, that he has done due diligence.

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to table the discussion at this time until more information is acquired. (5 Ayes) Motion carries

D) **RESOLUTION #7-2016**

RESOLUTION AUTHORIZING THE TOWN OF ORWELL TO ACCEPT STATE AND MUNICIPAL FACILITIES (SAM) GRANT FUNDING IN THE AMOUNT OF UP TO \$50,000 TO FUND UPGRADES TO THE TOWN OWNED PLAYGROUND LOCATED ON THE CORNERS OF COUNTY ROUTE 2 AND COUNTY ROUTE 22, AS WELL AS, REPAIRS AND UPGRADES TO THE CLOCK LOCATED IN THE TOWN HALL.

Motion made by Councilman Nicholas Marshall Seconded by Councilman Jeffrey Graham

WHEREAS, the playground located on the corners of County Route 2 and County Route 22 in the Town of Orwell is in need of upgrades; and

WHEREAS, the clock located in the Orwell Town Hall has not been in operation for several years and is in need of upgrades and repairs; and

WHEREAS, the Town Board for the Town of Orwell is desirous of accepting grant funding from the Dormitory Authority of the State of New York in the form of a State and Municipal Facilities Program (SAM) grant to assist with the above mentioned upgrades;

NOW THEREFORE BE IT RESOLVED, that the Town Board for the Town of Orwell authorizes the acceptance and receipt of grant funding from the Dormitory Authority of the State of New York of up to \$50,000 to be applied to the Playground and Clock Projects;

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to sign any necessary documents to effectuate the above.

Councilman Nicholas Marshall Aye

Councilman David Lake Aye

Supervisor William Potter Aye
Councilman Jeffrey Graham Aye
Councilman Robert Martin Aye

(5 Ayes) Motion carries

E) RESOLUTION #8-2016

RESOLUTION AUTHORIZING THE TOWN BOARD OF THE TOWN OF ORWELL TO ACCEPT PROCEEDS FROM THE SALE OF TOWN OWNED PROPERTY LOCATED AT AND OFF HOG BACK ROAD AND KNOWN AS TAX MAP NUMBER 073.00-01-14.

WHEREAS, the Town Board of the Town of Orwell listed surplus property owned by the Town, located at and off Hog Back Road and known as Tax Map Number 073.00-01-14 with a real estate agency; and

WHEREAS, the Town Board of the Town of Orwell entered into a Purchase Offer with Land First Inc. for the sale of the above mentioned property for a purchase price of One Hundred Nineteen Thousand Nine Hundred (\$119,900.00) Dollars;

NOW THEREFORE, on motion made by Councilman Nicholas Marshall and seconded by Councilman Robert Martin be it resolved that the Town Board of the Town of Orwell is authorized to accept the net proceeds from the sale of the property located at and off Hog Back Road and known as Tax Map Number 073.00-01-14.

Councilman Nicholas Marshall Aye
Councilman David Lake Aye
Supervisor William Potter Aye
Councilman Jeffrey Graham Aye
Councilman Robert Martin Aye

(5 Ayes) Motion carries

F) Schedule 2017 Budget Workshop Meetings: Wednesday, September 28, 2016 at 6:30 PM (Town Clerk will present the Tentative Budget to the board members) and Wednesday, October 5, 2016 at 6:30 PM.

G) Schedule Public Hearing for Local Law #1-2016 (to exceed 0.68% tax cap for 2017): Tuesday, October 11, 2016 at 6:45 PM. The town's attorney will run the Legal Notice.

H) The estimate to replace the front doors of the Town Hall is \$5,929.57.

PUBLIC COMMENTS: The snow removal and ice control agreement with the County was brought into question. Why is it that the Towns are not being reimbursed for plowing the County roads? Why aren't the Towns doing anything about it and what is it costing the tax payers? Supervisor Potter is going to be discussing this issue with the town's attorney and will ask these questions.

CORRESPONDENCE: Supervisor Potter received the Certificate of final equalization rate from NYS office of Real Property Services, Orwell is at 95%.

Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: All are on file in the Town Clerk's Office

- A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to approve the August Regular Meeting Minutes as written. (5 Ayes) Motion carries

-A motion was made by Councilman Robert Martin and seconded by Councilman Nicholas Marshall to approve the Town Clerk's Report for August. (5 Ayes) Motion carries

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Robert Martin to approve the Supervisor's Monthly Report for August. (5 Ayes) Motion carries

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman David Lake to approve the following Budget Adjustments for August. (5 Ayes) Motion carries

General			
Add	A1355.41	Assessor/Reassessment (CE)	\$ 2,000.00
Add	A1620.41	Building (CE)	\$ 259.29
Add	A1620.44	Building Improvements (CE)	\$ 6,975.00
Add	A5132.41	Garage (CE)	\$ 641.77
Deduct	A1990.4	Contingent (CE)	\$ 9,876.06

Highway			
Add	DA5112.4	Improvements (CE)	\$ 2,935.47
Deduct	DA5110.41	General Repairs (CE)	\$ 2,935.47

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to approve payment of the following claims: (5 Ayes) Motion carries

General Fund Abstract #9	Claims #113-127B	Amount \$ 19,465.00
Highway Fund Abstract #9	Claims #73-86B	Amount \$ 59,340.70
Water District Fund Abstract #9	Claims #20-20	Amount \$ 291.94

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake to adjourn the meeting at 8:51 PM. (5 Ayes) Motion carries

Submitted
September 26, 2016

Traci S LaVeck
Orwell Town Clerk