

ORWELL TOWN BOARD
Regular Meeting
Orwell Town Hall
1999 County Route 2, Orwell, New York
July 12, 2016

Members Present:

Supervisor William Potter

Councilmen: Nicholas Marshall, David Lake, Robert Martin

Absent: Councilman Jeffrey Graham

Also Present:

Highway Superintendent-Doug Henry

Oswego County Legislator-Milferd Potter

CEO-John Howland

Water Operator-Marvin Levack

NOCA Representative-Robert Trainham

Tug Hill Commission Representative-Paul Baxter

Town Clerk-Traci LaVeck

Public Present-Shirley Downes

Supervisor Potter opened the Town Board Regular meeting at 7:01 pm with the Pledge of Allegiance.

REPORTS:

A) CEO Howland handed in his report for June, four building permits were issued totaling \$225.00. CEO Howland also handed in his semiannual report covering January-June of 2016. The CEO's report is on file in the town clerk's office.

B) Oswego County Legislator Potter gave the Legislative Report for July, the entire County agenda can be found on the Oswego County Website.

- Resolution adopting County of Oswego Local Law No.3 of 2016, Entitled "A Local Law regulating Secondhand Dealers Regarding the Sale and Purchase of Secondhand Articles within the County of Oswego."
- Resolution Authorizing the Execution and Delivery of Deeds for Property sold by Oswego County Legislature, Titles to which were Acquired by the Tax Foreclosures of 2009, 2011, 2012, and 2014.
- Resolution Authorizing the Revised 2017 Tipping Fee Schedule, Department of Solid Waste, Raising fee \$10.00.

C) Water Operator Levack gave his report for June:

- The latest bacteria test came back satisfactory.
- All of the equipment is working fine.
- There is still a large volume of water in the system.
- Everything is back to normal, usage is approximately 18,000 gallons a day.
- The County Health Department took samples to test for Organic and Inorganic material, saving the town this cost.

D) Highway Superintendent Henry handed in his equipment repair cost report for June and went over the bills.

- **Resolution #5-2016:** CHIPS: increase of \$21,357.00, Town Board needs to adopt a Resolution to amend the Agreement to Spend Town Highway Funds,

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Robert Martin to adopt a Resolution to amend the agreement to spend highway funds.

Councilman Nicholas Marshall Aye
Councilman David Lake Aye
Supervisor William Potter Aye
Councilman Robert Martin Aye

(4 Ayes) Motion carries

- Two year trade in agreement on the 2014 Milton Caterpillar loader expires in September of this year. Hwy Supt Henry has received the two year rental/purchase contract for a new 2016 Milton Cat Loader (same specs as the 2014 loader):

NYS OGS price (delivered)	\$195,013.00
Less trade 2014 Caterpillar 950K	\$178,500.00
Net Price Trade	\$ 16,513.00

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake authorizing Highway Superintendent Henry to enter into the two year trade-in agreement for the 2016 Milton Caterpillar Loader. (4 Ayes) Motion carries

E) Tug Hill Commission Representative Paul Baxter was present to discuss upcoming meetings.

F) NOCA Representative Trainham gave his report for June, he also handed in the NOCA quarterly report.

DISCUSSION:

A) Hog Back Property Sale and ATV Club: Supervisor Potter received a call from Chris Ellis (Land First) who is in the process of purchasing the Hog Back Road property from the Town. Mr. Ellis is going to have the property surveyed and a 40ft x 1000ft (approximately an acre) section of the parcel remain part of the Town's property for use by the ATV Club, their original offer remains the same. Supervisor Potter will have an agreement between the Town and the ATV Club written up. The 30 day permissive referendum period concerning the sale of the property expires July 14, 2016.

B) Direct Deposit: Supervisor Potter has been in contact with Time Warner and it will cost an additional \$85.00 a month for the internet upgrade that is needed to begin direct depositing payroll checks.

-A motion was made by Councilman Robert Martin and seconded by Councilman Nicholas Marshall authorizing Supervisor Potter to move forward with the internet upgrade necessary to begin the direct deposit process. (4 Ayes) Motion carries

C) Employee Health Insurance: Supervisor Potter and Councilman Marshall have spoken with Gary Zehr from Excellus Blue Cross Blue Shield:

- Individual deductible \$6,000/Family deductible \$12,000
- Health Insurance options: Exploring High Deductible/Low Premium Plan (Town would pay deductible and still save money), may also be able to offer vision and dental coverage.

D) Disposal of unused Chair Racks on the Third Floor:

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake to donate the chair racks located on the third floor of the Town Hall to the Sandy Creek School District. (4 Ayes) Motion carries

E) Archives Unused/Unassembled Shelving: The shelves have missing pieces, however Supervisor Potter would like to have Jason Wight look at them to see if they can be assembled anyways, he would like them assembled beside the archives room located on the third floor of the Town Hall, to be used by the Town Clerk.

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Robert Martin to have Jason Wight assemble the shelving units upstairs. (4 Ayes) Motion carries

F) **Resolution #6-2016**

TOWN OF ORWELL RESOLUTION

(Authorizing Town Wide Reassessment Project for 2017)

WHEREAS, Section 305 of the New York State Real Property Tax Law mandates uniform and equitable level of assessment for all real property located within the assessing unit (i.e. the Town of Orwell); and

WHEREAS, the last town-wide reassessment of real property located within the Town of Orwell took place in 2007; and

WHEREAS, the Town Board believes that a reassessment is necessary to comply with Section 305 of the New York State Real Property Tax Law;

NOW, THEREFORE, upon motion of Board member David Lake , seconded by Board member Nicholas Marshall, it is and shall hereby be:

RESOLVED, that the Assessor of the Town of Orwell is hereby authorized to undertake and implement a reassessment for the 2017 assessment roll at an estimated cost of \$19,100.00, not including miscellaneous costs; and it is further

RESOLVED, that the Town Board does hereby agree, in conjunction with the New York State Office of Real Property Services and the Oswego County Real Property Tax Services agency, to support the Town's Assessor and his staff in this reassessment; and it is further

RESOLVED, that the Town Board and the Assessor are authorized to enter into any necessary agreements to achieve this purpose. However, any agreement resulting in an expenditure by the Town of Orwell must first be approved by the Town Board; and it is further

RESOLVED, that this resolution shall take effect immediately.

NOW, THEREFORE, the Town Board of the Town of Orwell, Oswego County, put this Resolution to a vote of the members of the Town Board on this 12th day of July, 2016, the result of which vote was as follows;

<u>BOARD MEMBER</u>	<u>VOTE</u>
<u>Supervisor William Potter</u>	<u>Aye</u>
<u>Councilperson Nicholas Marshall</u>	<u>Aye</u>
<u>Councilperson David Lake</u>	<u>Aye</u>
<u>Councilperson Robert Martin</u>	<u>Aye</u>
<u>Councilman Jeffrey Graham</u>	<u>Absent</u>

4 Ayes, Motion carries

PUBLIC COMMENT: Public Present commended the Town Board on the good job that they are doing.

CORRESPONDENCE: Supervisor Potter received a letter from the State informing him that the Town of Orwell has been awarded a State and Municipal Facilities Program (SAM) Grant, to be used for upgrades to the playground as well as the purchase and installation of a Town Clock.

Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: All are on file in the Town Clerk's Office

-A motion was made by Councilman Robert Martin and seconded by Councilman David Lake to approve the June Regular Meeting Minutes as written. (4 Ayes) Motion carries

-A motion was made by Councilman Nicholas Marshall and seconded by Supervisor William Potter to approve the Town Clerk's Monthly Report for June. (4 Ayes) Motion carries

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Robert Martin to approve the Supervisor's Monthly Report for June. (4 Ayes) Motion carries

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake to approve the following Budget Adjustments for June. (4 Ayes) Motion carries

Highway

Add	DA5140.1	Misc/Brush/Weeds(PS)	\$	28.00
Deduct	DA5110.1	General Repairs (PS)	\$	28.00

Water

Add	SW8310.4	Administrative (CE)	\$	185.00
Deduct	SW1990.4	Contingent (CE)	\$	185.00

Add	SW8340.4	Transmission/Distribution	\$	2,594.68
Deduct	SW1990.4	Contingent (CE)	\$	2,109.43
Deduct	SW8330.4	Purification (CE)	\$	485.25

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake to approve payment of the following claims: (4 Ayes) Motion carries

General Fund Abstract #7	Claims #88-100B	\$	2,758.81
Highway Fund Abstract #7	Claims #58-63	\$	1,958.78
Water District Fund Abstract #7	Claims #17-17	\$	125.70

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake to adjourn the meeting at 8:14 pm. (4 Ayes) Motion carries

Submitted
July 18, 2016

Traci S LaVeck
Orwell Town Clerk