

ORWELL TOWN BOARD
Regular Meeting
Orwell Town Hall
1999 County Route 2, Orwell, New York
June 14, 2016

Members Present:
Supervisor William Potter
Councilmen: David Lake, Jeffrey Graham, Robert Martin
Councilman Nicholas Marshall arrived at 7:39 pm
Also Present:
Highway Superintendent-Doug Henry
Oswego County Leg-Milferd Potter
CEO-John Howland
Water Operator-Marvin Levack
NOCA Representative-Robert Trainham
Town Clerk-Traci LaVeck
Public Present:
Shirley Downes, Ryan Jones

Supervisor Potter opened the Town Board Regular meeting at 7:00 pm with the Pledge of Allegiance.

REPORTS:

A) CEO Howland handed in his report for May, eight building permits were issued totaling \$598.00. The CEO's report is on file in the town clerk's office. CEO Howland helped Supervisor Potter to install upgraded CO/Smoke detectors in the town hall to meet the mandatory June 27 deadline.

B) Oswego County Legislator Potter gave the Legislative Report for June, the entire County agenda can be found on the Oswego County Website.

C) Water Operator Levack gave his report for May:

- The latest bacteria test came back satisfactory.
- All of the equipment is working fine.
- There is still a large volume of water in the system.
- Usage has returned to approximately 16,000 gallons a day now that the leaks have been repaired.
- The fire hydrant located by the highway garage has been repaired.
- Bill Havener was at the well house this morning running tests for inorganic compounds and everything came back fine.

D) Highway Superintendent Henry handed in the equipment repair cost report for May and went over the bills.

- CHIPS: Highway Superintendent Henry has started using money for improvements that will be reimbursed by CHIPS, Supervisor Potter will start getting the information together for the report.

- The Highway Department has been cleaning up the gravel pit, per DEC requirements.
- The Highway Department cleaned up the black top from the Hog Back Road property
- Replaced two culverts located on Wart Road
- The areas around the water tower and well house have been mowed
- The sidewalk located in front of the Jones' residence has been removed and blacktop millings have been put in as filler

E) NOCA Representative Trainham gave his report for May.

DISCUSSION:

A) Reduced Speed Limit (request) Jackson Road (north): Supervisor Potter spoke with a representative from NYS DOT (Phillis) and she informed him that the Town needs to first pass a resolution requesting that the speed limit be reduced a certain amount and the DOT will then do the survey to determine if a speed limit reduction is warranted. Supervisor Potter asked for a motion to consider the above mentioned resolution, no motion was made.

B) Patty Ritchie NYS Grant: Supervisor Potter received a call from Senator Patty Richie and she is trying to get Orwell \$50,000.00 to help fund both the Playground Upgrades and Clock Repair projects. Supervisor Potter filled out the preliminary grant application last week to get the process started.

C) Push Mower replacement for custodial workers use: Supervisor Potter authorized the spending of \$439.00 for the purchase of a new (Honda) mower from Cazenovia Equipment. The old mower was going to cost over \$300.00 to repair.

D) Employee Health Insurance: Councilman Marshall and Supervisor Potter have met with a representative (Gary) from Excellus Blue Cross Blue Shield. Supervisor Potter thinks that by going to a high deductible plan the Town and it's employees may be able to save money, he will have more information at next month's meeting. The coverage and co pays would stay the same.

E) Liaison with Water Board: Supervisor Potter would like to have better communication between the Water Board and the Town Board, concerning any upcoming water repairs to be done and the cost involved. Councilman Lake has agreed to be the above mentioned liaison.

F) Town Hall/Town Lot/Playground Security: There has been issues recently with individuals loitering (late at night) in these areas. The library drop box was taken and dropped off in the vicinity of the playground. It has since been returned and re bolted to the platform. If the problem continues Supervisor Potter would like to discuss the possibility of some kind of security.

PUBLIC COMMENT: None

CORRESPONDENCE: Supervisor Potter received an email from NYSERDA informing him that Orwell's check worth \$2,500.00 for participating in the Unified Solar Permit Program is in the mail. Supervisor Potter has received notice from NYS Department of Taxation and Finance, Office of Real Property Services: Orwell is at a 95% equalization rate.

RESOLUTION #4-2016 Sale of Hog Back Road Property:

At a Regular Meeting of the Town Board for the Town of Orwell held the 14th day of June, 2016, 7:00 p.m. at the Orwell Town Hall, Town of Orwell, County of Oswego, State of New York.

RESOLUTION

WHEREAS, the Town Board of the Town of Orwell believes it in the best interest of its citizens to deem certain property owned by the Town as surplus property and to sell the property for fair market value; and

WHEREAS, the Town listed property owned by the Town, located at and off Hog Back Road and known as Tax Map Number 073.00-01-14 for sale with a real estate agency; and

NOW THEREFORE, on motion made by Councilperson Jeffrey Graham and seconded by Councilperson Robert Martin, be it resolved as follows:

1. That the Supervisor of the Town is hereby authorized to enter into a Purchase Offer with Land First, Inc. for the sale of a parcel of property owned by the Town, located at and off Hog Back Road and known as Tax Map Number 073.00-01-14 for the purchase price of One Hundred Nineteen Thousand Nine Hundred (\$119,900.00) Dollars.
2. The property is a vacant parcel of land that is surplus property of the Town, and the Town Board believes the sale of the property is in the best interest of the Town.
3. That the Town Board of the Town of Orwell deems the purchase price of said properties to constitute fair and adequate consideration.
4. Pursuant to Section 220 of the Town Law of the State of New York, **this resolution is subject to permissive referendum.**

The motion unanimously passed as follows:

William Potter, Town Supervisor Aye
David Lake, Councilperson Aye
Jeffrey Graham, Councilperson Aye
Robert Martin , Councilperson Aye
Nicholas Marshall, Councilperson Aye

Approval of Minutes, Monthly Reports, Budget Adjustments, and Payment of Claims: All are on file in the Town Clerk's Office

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman David Lake to approve the May 10th Regular Meeting Minutes as written. (4 Ayes) Motion carries

-A motion was made by Councilman Robert Martin and seconded by Councilman Jeffrey Graham to approve the Town Clerk's Monthly Report for May. (4 Ayes) Motion carries

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman David Lake to approve the Supervisor's Monthly Report for May. (4 Ayes) Motion carries

Councilman Nicholas Marshall joined the meeting at 7:39 p.m. (Fire Call)

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman David Lake to approve the following Budget Adjustments for May. (5 Ayes) Motion carries

Water			
Add	SW1910.4	Unallocated Ins (CE)	\$ 26.67
Deduct	SW1990.4	Contingent (CE)	\$ 26.67
Add	SW8310.4	Administration (CE)	\$ 272.55
Deduct	SW1990.4	Contingent (CE)	\$ 272.55
Add	SW8340.4	Transmission/Distribution (CE)	\$ 434.00
Deduct	SW1990.4	Contingent (CE)	\$ 434.00

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Robert Martin to approve payment of the following claims: (5 Ayes) Motion carries

General Fund Abstract #6	Claims #67-87C	Amount \$53,204.67
Highway Fund Abstract #6	Claims #46-57B	Amount \$18,053.09
Water District Fund Abstract #6	Claims #11-16B	Amount \$ 4,674.89

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to adjourn the meeting at 7:58 p.m. (5 Ayes) Motion carries

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Robert Martin to re-open the meeting at 8:02 p.m. to discuss **direct depositing payroll checks.**

Direct Deposit Information: Supervisor Potter has been in contact with Community Bank regarding direct deposit.

- One time set up fee \$50.00
- Online payroll is 30.00/month
- Fee of \$.12 for each transaction

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake authorizing Supervisor Potter to enter into a contract with Community Bank to begin direct depositing payroll checks. (5 Ayes) Motion carries

-A motion was made Councilman Nicholas Marshall and seconded by Councilman Robert Martin to adjourn the meeting at 8:06 p.m. (5 Ayes) Motion carries

Submitted
June 22, 2016

Traci S LaVeck
Orwell Town Clerk