

**ORWELL TOWN BOARD**  
**Regular Meeting**  
**Orwell Town Hall**  
**1999 County Route 2, Orwell, New York**  
**March 8, 2016**

Members Present:  
Supervisor William Potter  
Councilmen: Nicholas Marshall, David Lake, Jeffrey Graham, Robert Martin  
Also Present:  
Water Operator- Marvin Levack, CEO-John Howland  
Os Co Leg-Milferd Potter, Hwy Supt-Doug Henry, NOCA Rep-Robert Trainham  
Town Clerk-Traci LaVeck  
Public Present: Ryan Jones, Shirley Downes

Supervisor Potter opened the meeting at 7:00 PM with the Pledge of Allegiance.

**REPORTS:**

A) CEO John Howland gave his report for February, three building permits were issued. CEO Howland had an issue with his CEO program and building permit #4 was skipped, Williamson Law Book will look into fixing the problem. The CEO's Report is on file in the town clerk's office.

B) Oswego County Legislator Potter gave the Legislative Report for March, the entire County agenda can be found on the Oswego County Website. The legislator's report is on file in the town clerk's office.

C) Water Operator Levack gave his report for February:

- The latest bacteria test came back satisfactory
- All of the equipment is working properly
- There is still a large volume of water in all of the sources
- There is still approximately 15,000 gallons of water being used daily
- Water Operator Levack will be checking on the fire hydrant located by the town highway garage when the weather improves to see if it needs to be repaired, it has been leaking when it is in use but not when it is shut off.

D) Highway Superintendent Henry gave the equipment repair cost report for February and went over the highway bills. Hwy Supt Henry asked the town clerk to have the Legal Notice put in the paper informing people that roads will be posted and are temporarily closed to vehicles with gross loads in excess of 5 tons per axle.

E) NOCA Representative Trainham gave his report for February.

## **DISCUSSION:**

A) Appoint Ryan Jones to fill vacancy on Water Board.

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to appoint Ryan Jones to fill the vacancy on the Water Board. (5 Ayes) Motion carries

B) TIR (former Harden) Properties: Councilman Marshall attended the meeting in Altmar on February 29th concerning the former Harden properties, all of them are for sale again.

C) Fund Balance Plan Development: Supervisor Potter has been discussing the project with the Councilmen.

D) Re-Appoint Historian Rose Graham and Dog Control Officer Steve Cronk:

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David Lake to re-appoint Rose Graham as Historian and Steve Cronk as Dog Control Officer. (5 Ayes) Motion carries

They need to sign their Oath of Office within 30 days.

E) **Shelter Contract with Dog Control Officer:** NYS Department of Agriculture and Markets requires the Town of Orwell to have a shelter agreement with Dog Control Officer Steve Cronk for sheltering dogs. The Town of Orwell (the tenant) will pay DCO Cronk (the Landlord) \$6.00/day per dog for boarding unidentified dogs for up to five days, no more than \$30.00. If the dog is an identified dog, it is \$6.00/day per dog for up to nine days, no more than \$54.00. It was asked whether the dog owners have to reimburse the town if and when they pick up their dog, Supervisor Potter was unsure of the answer but said that he would ask DCO Cronk.

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Nicholas Marshall to authorize Supervisor Potter to enter into the Shelter Agreement with Dog Control Officer Steve Cronk. (5 Ayes) Motion carries

F) Hog Back Property: Supervisor Potter spoke with Angela Luce from Berkshire Hathaway Real Estate (she has the Hog Back properties listed) to find out if the town should stay at the asking price of approximately \$1,000/acre. Supervisor Potter would like to renew the contract as is, with no changes.

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Robert Martin to authorize Supervisor Potter to enter into the agreement as is with Berkshire Hathaway to re-list the Hog Back Properties for the next six months. (5 Ayes) Motion carries.

G) Highway Committee: Councilman Nicholas Marshall and Councilman Jeffrey Graham

- Employee Agreement negotiations- The current highway employee agreement expires December 31, 2016, Supervisor Potter would like to begin negotiations in June or July. Councilman Marshall is going to do research on different health insurance options.
- Pickup Truck replacement options-Supervisor Potter would like to see if it is possible to get a deal with a two year buy back/trade in plan for a new pick up truck.
- Gasboy hardware replacement-The Gasboy located at the highway garage is

approximately 30 years old and as of June 2016 there will no longer be software support for the unit.

- Gasoline Tank installation- Councilman Marshall is going to look into information on gas tank installation.

G) Park Pavilion Repairs: Supervisor Potter has spoken with Jason Wight regarding the repairs needed on the pavilion located at the park. Mr. Wight is either going to lag 4x6s or two 2x6s (using galvanized brackets) to each post to give them added support, the estimated cost for the repairs would be \$1,500-\$2,000. Mr. Wight said that he can have it completed prior to Old Home days in June.

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Nicholas Marshall to authorize Jason Wight to make the needed repairs to the pavilion. (5 Ayes) Motion carries

**PUBLIC COMMENT:** Public present made the observation that given the size of the existing playground, purchasing new equipment for it probably wouldn't cost \$50,000, the public would like a safe slide and swing set. The public present also asked when the sidewalks around town were first put in and who put them in. The Supervisor and Town Clerk will look in the minute books to see if they can come up with the answer.

**CORRESPONDENCE:** Supervisor Potter read the correspondence received since last month's meeting.

-A motion was made by Councilman Robert Martin and seconded by Councilman David Lake to approve the February Meeting Minutes as written. (5 Ayes) Motion carries

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Nicholas Marshall to approve the Town Clerk's Monthly Report for February. (5 Ayes) Motion carries

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to sign the Agreement to spend Town Funds for the Highway Garage. (5 Ayes) Motion carries

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Robert Martin to approve the Supervisor's Monthly Report for February 2016. (5 Ayes) Motion carries

-A motion was made by Councilman Jeffrey Graham and seconded by Councilman Robert Martin to approve the following Budget Adjustment for February. (5 Ayes) Motion carries

<b>Water</b>			
Add	SW8310.4	Administrative (CE)	\$68.00
Deduct	SW1990.4	Contingent (CE)	\$68.00

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman David

Lake to approve payment of the following claims: (5 Ayes) Motion carries

General Fund Abstract #3	Claims #23-34B	Amount \$10,045.39
Highway Fund Abstract #3	Claims #15-22B	Amount \$ 4,664.07
Water District Fund Abstract #3	Claims #05	Amount \$ 344.34

-A motion was made by Councilman Nicholas Marshall and seconded by Councilman Jeffrey Graham to adjourn the meeting at 7:58 PM. (5 Ayes) Motion carries

Submitted  
March 16, 2016

Traci S LaVeck  
Orwell Town Clerk