

**ORWELL TOWN BOARD**  
**Regular Meeting**  
**Orwell Town Hall**  
**1999 County Route 2, Orwell, New York**  
**July 14, 2015**

Members Present:

Supervisor William Potter

Councilmen: Nicholas Marshall, Robert Martin, Jeffrey Graham, James LaCelle

Also Present:

Hwy Supt-Doug Henry, Water Operator-Marvin Levack

Os Co Leg-Milferd Potter, NOCA Rep-Robert Trainham

Town Clerk-Traci LaVeck

Public Present:

Shirley Downes, Craig Ivison (snowmobile club representative)

Supervisor Potter opened the meeting at 7:00 PM with the Pledge of Allegiance.

A) CEO John Howland handed in his report for June, three building permits were issued.

B) Oswego County Legislator Potter gave the Legislator's Report for July. The entire County agenda can be found on the Oswego County Website.

C) Dog Warden's Report: nothing new

D) Assessor's Report: nothing new

E) Water Operator's Report:

- The latest bacteria test came back satisfactory
- All of the equipment is working fine
- There is still plenty of water in the system
- Since the middle of June Orwell has been using approximately 15,000 gallons of water per day, water usage has gone down roughly 10,000-12,000 gallons per day.

F) Highway Superintendent's Report:

- Hwy Supt Henry gave the equipment repair cost report for June.
- The Chevy pickup has needed to have work done on it twice recently. Repairs totaled over \$600.00.
- The two trees at the end of Mill Street have been taken down, Oswego County Highway Department came and helped take them down.
- The highway workers have been working on the culverts located on Stone Quarry Drive, Falls Road, Pine Meadows Road, and Lester Road.
- Hwy has been mowing the town roads and doing some cleaning up around the Lorton Lake area and Durgee Road.

G) NOCA Representative Trainham gave his report and turned in NOCA's quarterly report.

**DISCUSSION:**

A) The Pulaski Boylston Snowmobile Club has applied for a Recreational Trails Program grant administered through NYS Office of Parks Recreation and Historic Preservation, to purchase snowmobile trail maintenance equipment (groomer). They are in need of a municipal endorsement from each municipality in the trail system. Creg Ivison from the Pulaski Boylston Snowmobile Club was present to ask if Orwell would create a Resolution at tonight's meeting endorsing the snowmobile club's grant application. Supervisor Potter said that due to the short notice regarding this matter it would need to be addressed next month.

B) Snow & Ice County Highway Agreement: Supervisor Potter has given the board members a copy of the amounts received by Orwell from Oswego County for hauling salt and sand for the last couple of years (2014-\$9,698.68, 2013-\$16,828.45). Orwell, as well as, other towns in Oswego County are concerned about losing the money paid by the county for hauling salt and sand. The Supervisor's Association will be discussing the towns' options at their next meeting being held on July 29<sup>th</sup>.

C) Hog Back Property: Mr. Palmer the potential buyer for the Hog Back property has concerns about the old dump which is located next to the property that he is interested in purchasing. Mr. Palmer is questioning whether a section of the old dump is part of the 102 acres that he would like to purchase. Mr. Palmer was also concerned about some of the wording in the original waiver regarding the sale of the property. Supervisor Potter has been in touch with the town's attorney to have a new waiver drawn up and to address any possible liability issues regarding the old dump. Supervisor Potter will also inform the ATV Club that they can no longer use the above mentioned property for their trails.

D) Water District Income Survey Update: Candace from RCAP will be here on Thursday to go house to house to speak with renters and homeowners who have not answered the written survey.

E) Downstairs Town Offices "Energy Recovery Ventilation" Project Status Update/Approval: Healthway has suggested using an Energy Recovery Ventilation system as a way to resolve the downstairs office air quality issue. Supervisor Potter has spoken with the TAG Mechanical representative and after their assessment of the situation, they have quoted an estimated price of \$3,965.00 for the Energy Recovery Ventilation System for the downstairs air quality issues. The system would bring in fresh air which would then be pre-cooled and dehumidified in the warmer seasons and pre-warmed and humidified during cooler seasons. The board members questioned whether general maintenance and filter changes could be done by the town or would TAG Mechanical need to be paid every time those services are completed, Supervisor Potter will look into it. There is a ten year core warranty and a five year warranty on the balance of the unit.

-A motion was made by Councilman Marshall and seconded by Councilman LaCelle to have the Energy Recovery Ventilation system installed. (4 Ayes) Motion carries  
Councilman Graham abstained from the vote, he would like further research done.

**PUBLIC COMMENT:** None

**CORRESPONDENCE:** Supervisor Potter read the correspondence received since last month's meeting.

-A motion was made by Councilman Marshall and seconded by Councilman Graham to approve the June 9<sup>th</sup> Regular Meeting Minutes as written. (5 Ayes) motion carries

- A motion was made by Councilman Graham and seconded by Councilman Martin to approve the June 17<sup>th</sup> Special Meeting Minutes as written. (5 Ayes) motion carries

- A motion was made by Councilman Marshall and seconded by Councilman LaCelle to approve the Town Clerk's Monthly Report for June 2015. (5 Ayes) motion carries

- A motion was made by Councilman Graham and seconded by Councilman Marshall to approve the Supervisor's Monthly Report for June 2015. (5 Ayes) motion carries

-A motion was made by Councilman Marshall and seconded by Councilman Graham to approve payment of the following claims: (5 Ayes) motion carries

General Fund Abstract #7	Claims #72-84E	Amount \$5,647.31
Highway Fund Abstract #7	Claims #64-75	Amount \$6,642.23
Water District Fund Abstract #7	Claims #25A-26B	Amount \$ 636.96

-A motion was made Councilman Marshall and seconded by Councilman LaCelle to adjourn the meeting at 8:32 PM. (5 Ayes) motion carries

Submitted  
July 22, 2015

Traci S LaVeck  
Orwell Town Clerk