

ORWELL TOWN BOARD
Organizational/Regular Meeting
Orwell Town Hall
1999 County Route 2, Orwell, New York
January 13, 2015

Members Present:
Supervisor William Potter
Councilmen: Nicholas Marshall, Robert Martin, Jeffrey Graham, James LaCelle
Also Present:
Hwy Supt.-Douglas Henry, Os Co Leg-Milferd Potter, CEO John Howland
NOCA Rep-Robert Trainham, THC Rep-Paul Baxter
Town Clerk-Traci LaVeck
Water Board Member Present: David Potter
Public Present: Shirley Downes

Supervisor Potter opened the meeting at 7:00 PM with the Pledge of Allegiance.

ORGANIZATIONAL MEETING:
Town Board Appointments and Salaries/rates for 2015:

Position	Name	Salary/Pay Rate
Code Enforcement Officer	John Howland	\$8,888.00
Custodial Worker	Richard Halsey	\$6,600.00
Dog Control Officer	Steven Cronk	\$2,500.00
Town Historian	Rose Graham	\$1,200.00
Attorney for Town	Nelson Law Firm	\$ 100.00/hour
Registrar of Vital Statistics	Town Clerk	\$ 300.00
Purchasing Agent	Supervisor	\$ 0.00
Ambulance Board Representative	Robert Trainham	\$ 0.00
Library Treasurer	Supervisor	\$ 0.00
Supervisor Appointed:		
Deputy Supervisor	Nicholas Marshall	\$ 0.00
Highway Superintendent Appointed:		
Deputy Highway Superintendent	Jon Roser	\$3,141.00

The following officers/employees need to file an oath of office with the town clerk within 30 days of January 13, 2015:

CEO-John Howland
Deputy Highway Superintendent-Jon Roser
Councilman-Robert Martin
Dog Control Officer-Steven Cronk
Historian-Rose Graham

C) Dog Warden Report: Nothing new

D) Assessor's Report: Nothing new

E) Water Operator's Report for December:

- The latest bacteria test came back satisfactory
- All of the equipment is working fine
- There is still plenty of water in the system
- Water Board member David Potter was present to discuss the Water Board Members concerns with the Income Survey that needs to be completed for funding possibilities for the water project.

F) Highway Superintendent's Report:

- Hwy Supt Henry gave the Equipment Repair Cost Report for December
- Part time workers are still on a call in basis

G) Tug Hill Representative Paul Baxter was present to discuss upcoming meetings.

H) NOCA Rep-Robert Trainham gave the NOCA report for December.

DISCUSSIONS:

A) National Flood Insurance Program: Supervisor Potter wanted to clarify that regardless of whether Orwell participates in the National Flood Insurance Program or not, if an Orwell property owner is located in the flood zone, and if their lenders are federally backed, or if their lender chooses, the property owner will have to purchase flood insurance.

B) Supervisor Potter needs a Resolution from the town board to authorize him as the Chief Fiscal Officer to complete a certification for 2015 stating that the Town of Orwell has met all of the criteria for the Comptroller's review of Orwell's tax freeze compliance information.

-A motion was made by Councilman Marshall and seconded by Councilman LaCelle to authorize Supervisor Potter as the Chief Fiscal Officer to complete the certification. (5 Ayes)

Motion carries

PUBLIC COMMENTS: None

CORRESPONDENCE: Supervisor Potter read the correspondence received since last month's meeting, he discussed the Tug Hill Commission Annual Local Government Conference that is coming up in March and wanted to know who on the town board is interested in attending.

-A motion was made by Councilman Marshall and seconded by Councilman Graham to approve the December 2014 Public Hearing/Regular Meeting Minutes as written. (5 Ayes)

Motion carries

-A motion was made by Councilman Graham and seconded by Councilman LaCelle to approve the December 2015 Year-End Meeting Minutes as written. (5 Ayes) Motion carries

-A motion was made by Councilman Graham and seconded by Councilman Martin to approve the Town Clerk's Monthly Report for December 2014. (5 Ayes) Motion carries

-A motion was made by Councilman Marshall and seconded by Councilman Graham to approve the Supervisor's Monthly Report for December 2014.

-A motion was made by Councilman LaCelle and seconded by Councilman Martin to approve the following Year-End Budget Adjustments for 2014. (5 Ayes) Motion carries

General Fund

Add	A1010.4	Legislative Board CE	\$ 68.01
Add	A1220.4	Supervisor CE	\$ 26.76
Add	A1620.41	Buildings CE	\$ 16.11
Add	A1620.43	Buildings Heating Fuel CE	\$ 484.89
Add	A1920.4	Municipal Association Dues CE	\$ 600.00
Add	A5010.4	Superintendent Hwy CE	\$ 48.00
Deduct	A1990.4	Contingent CE	\$ 1,195.77

Highway Fund

Add	DA5110.44	Gen Repairs Gasoline CE	\$ 262.96
Deduct	DA5110.41	Gen Repairs CE	\$ 201.61
Deduct	DA5130.2	Machinery EQ	\$ 61.35
Add	DA5142.1	Snow Removal PS	\$ 9,441.80
Deduct	DA5110.1	General Repairs PS	\$ 1,651.02
Deduct	DA9060.8	Health Insurance PS	\$ 7,790.78
Add	DA5142.42	Snow Removal CE	\$ 2,899.75
Deduct	DA5130.2	Machinery EQ	\$ 2,899.75
Add	DA5142.42	Snow Removal Diesel Fuel CE	\$ 8,375.41
Deduct	DA5130.2	Machinery EQ	\$ 8,375.41
Add	DA9030.8	Social Security/Medicare PS	\$ 595.48
Deduct	DA9060.8	Health Insurance PS	\$ 595.48

-A motion was made by Councilman Graham and seconded by Councilman LaCelle to approve payment of the following claims: (5 Ayes) Motion carries

General Fund Abstract #1	Claims #01-10	Amount \$3112.32
Hwy Fund Abstract #1	Claims #01-07B	Amount \$8635.69
Water District Fund Abstract #1	Claims #01	Amount \$ 30.00

-A motion was made by Councilman Marshall and seconded by Councilman Graham to move to Executive Session at 7:46 PM to discuss the Highway Employee Agreement. (5 Ayes)
Motion carries

-A motion was made by Councilman Marshall and seconded by Councilman Martin to leave Executive Session at 8:20 PM and return to the Regular Meeting. (5 Ayes) Motion carries
No decision was made regarding the Highway Agreement

-A motion was made by Councilman Marshall and seconded by Councilman Martin to adjourn the meeting at 8:21 PM. (5 Ayes) Motion carries

Submitted
February 2, 2015

Traci S LaVeck
Orwell Town Clerk